**CITY OF KNOB NOSTER**

**Board of Aldermen Session**

**Meeting Minutes**

**February 15, 2022**

1. MAYOR CHARRETTE called the meeting to order at 6:00 pm. All present included: ALDERMEN COLEMAN, THOMAS, GROVE, LIECHTI and THERING. A quorum was verified.
2. ALDERMAN THERING made motion to approve the Agenda with a second by ALDERMAN THOMAS. Motion carried 5 ayes to 0 nays.

\*\*\*ALDERMAN STAUFFER-BAUM arrives at 6:02pm.\*\*

1. ALDERMAN THOMAS to approve the consent agenda consisting of a motion:

* approving minutes of the February 2, 2022, Board of Aldermen meeting.
* approving nomination of Patsy Smith to the Knob Noster Board of Parks and Recreation.
* Approving payment to Fire Master Fire Equipment for Fire Dept. bunker gear.

ALDERMAN LIECHTI seconded the motion. Motion carried 6 ayes to 0 nays.

1. The Board of Aldermen reviewed the bill list.
2. ALDERMAN THERING reminded all that, with the approaching snowstorm, patrons need to park off of the street and stay safe until City crews plow the streets. ALDERMAN LIECHTI inquired about barriers left at the corner of Division and Washington Street. Planning and Zoning Commission met regarding and held a Public Hearing for a zoning change. The Parks and Recreations Department stated that they have slated five events for the City Park and will give more information as soon as dates are set.
3. Marty Austin, NBT Crafts, 105 North State Street, stated that the Chocolate Crawl was a huge success last weekend downtown.
4. The City Administrator presented his report.
5. Motion was made by ALDERMAN THOMAS to set aside the presentation by Hood and Associates, CPAs as they were absent. Motion was seconded by ALDERMAN COLEMAN. Motion carried 6 ayes to 0 nays.
6. Motion was made by ALDERMAN THOMAS to set aside the presentation by Jane Yates for a composting facility on City property with a second by ALDERMAN LIECHTI. Motion carried 6 ayes to 0 nays.
7. Presentation was made by Katie Horner, of the Walter P Moore Company, regarding the Proposal and Agreement for Professional Services offered by her company for the Knob Noster Roadway Assessment & Five-Year Maintenance Plan. Discussion was held with questions asked regarding this presentation. Motion was made to approve the Proposal’s Basic Services Fee for $86,860.00 with Option 1, Curb and Gutter Assessment for $5,310.00 to total $92,170.00 by ALDERMAN LIECHTI with a second by ALDERMAN GROVE. Motion carried 6 ayes to 0 nays.
8. Tim Storms, Parks and Recreation Board President, presented information regarding a real estate donation from a private citizen in the northern portion of Knob Noster. The donor would like the City of Knob Noster to pay for a survey, approximately $1,200.00, and closing costs, approximately $1,500.00 for the donation. Motion was made by ALDERMAN LIECHTI with a second by ALDERMAN THOMAS to approve and accept the donation, with a letter of intent by the donor, and the City of Knob Noster pay for a survey and closing costs on this property. Motion carried 6 ayes to 0 nays.
9. Tim Storms, Parks and Recreation Board President, stated that the Park Board would like to utilized the grassy area currently leased by the City of Knob Noster from the Union Pacific Railroad on West Lucas across from Subway as a small park. The Park Board has a donated playset, to include swings and a slide, that they would like to place there for children. Motion was made to approve the Park Board’s request for usage of City property on West Bridge Street by ALDERMAN GROVE with a second by ALDERMAN COLEMAN. Motion carried 6 ayes to 0 nays.

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1. Discussion was held regarding the RFQ/RFP for Prosecution Services for the City of Knob Noster. One bid was submitted by Harris, Harris, and Somner, LLC. The Mayor and City Administrator had met with him last week and were satisfied with the services he would provide. Prosecution services will cost $850.00 per month or $10,200.00 per year. Motion was made to approve Prosecution Services from Harris, Harris, and Somner, LLC by ALDERMAN THOMAS with a second by ALDERMAN COLEMAN. Motion carried 6 ayes to 0 nays.
2. Discussion was held regarding a bid received for a tractor for Public Works Dept. Through discussion, it was determined that the John Deere 5065E Utility Tractor would best serve the City’s need. Discussion was then held regarding whether the tractor should have an enclosed cab. ALDERMAN THERING says cab is needed for additional safety while operating. Motion was made by ALDERMAN THOMAS to approve the purchase of a John Deere 5065E Utility Tractor with a cab for $43,673.38 with a second by ALDERMAN GROVE. Motion carried 6 ayes to 0 nays.
3. Motion was made to adjourn at 6:49 p.m. by ALDERMAN THOMAS and was seconded by ALDERMAN LIECHTI. Motion carried 6 ayes to 0 nays.

Respectfully submitted by,

Amy M. Schouten,

Knob Noster City Clerk