**CITY OF KNOB NOSTER**

**Board of Aldermen Session**

**Meeting Minutes**

**December 7, 2021**

1. MAYOR CHARRETTE called the meeting to order at 6:00 pm. All present included: ALDERMEN THOMAS, COLEMAN, LIECHTI, STAUFFER-BAUM and THERING. A quorum was verified.
2. ALDERMAN LIECHTI made motion to approve the Agenda with a second by ALDERMAN THERING. Motion carried 5 ayes to 0 nays.
3. ALDERMAN THERING to approve the consent agenda consisting of a motion:

* approving minutes of the November 16, 2021, Board of Aldermen meeting.
* approving minutes of the November 19, 2021, Special Board of Aldermen meeting.
* approving a Resolution amending the Personnel Policies and Procedures of the City of Knob Noster, Missouri adding leave time for victims of domestic violence
* Approving the purchase of CPR training equipment for the KN Fire Department.
* Approving the City of Knob Noster to become a POW/MIA city.

ALDERMAN LIECHTI seconded the motion. Motion carried 5 ayes to 0 nays.

1. The Board of Aldermen reviewed the bill list.
2. ALDERMAN THOMAS inquired if notification to the community had been made for the Tree Lighting Ceremony on Saturday night? ALDERMAN COLEMAN stated that patrons were querying her regarding break-ins in Knob Noster. ALDERMAN LIECHTI stated that the City should invest in a texting/message system to update citizens of Police activity in their neighborhood. ALDERMAN STAUFFER-BAUM spoke on behalf of ALDERMAN GROVE, who was a victim of a break-in, thanking the KNPD for their apprehension of the perpetrator. MAYOR CHARRETTE relayed that April 2022 candidate election filing has opened on December 7, 2021, and closes on December 28, 2021, for 3 Aldermen and 1 City Marshall. He also thanked Brian Kniskern, City Marshall, for his years of service as Chief of Police to the patrons and City of Knob Noster. He congratulated him on his retirement that he began on December 1, 2021. Court Clerk, Paula West, stated that the Office of State Courts Administrator will be to audit the City on January 25 and 26, 2021. Acting Police Chief, Karl Van Vickle, relayed that the perpetrator of the multiple break-ins has been apprehended. He reiterated to the public to lock doors on vehicles and homes for safety. He stated that 4 children from Knob Noster will get to participate in Shop-With-A-Cop on December 14, 2021, due to donations. The Planning and Zoning Commission had met and worked on the master plan. The December 23, 2021, meeting is cancelled due to the holidays.
3. The City Administrator presented his report and updated the Board of Aldermen on the Chip and Seal Project.
4. Marty Wright, President of the Knob Noster Area Business Council, 101 North State apologized for not advertising better for the Christmas Tree Lighting. She was ill last week.
5. Motion to set aside Bill No. 120721-A: AN ORDINANCE OF THE CITY OF KNOB NOSTER, MISSOURI AMENDING THE KNOB NOSTER CITY CODE, CHAPTER 405, BY ADOPTING ONE NEW SECTION REGARDING SHORT-TERM RENTALS, was made by ALDERMAN LIECHTI with a second by ALDERMAN THOMAS. Motion carried 5 ayes to 0 nays.
6. Discussion was led by City Administrator, Scott Peterson, regarding the chip and sealed roads, limestone dust and street sweeping excess rock. Motion was made by ALDERMAN THERING to allow the City Administrator to negotiate with street sweeping contractors to start the process to remove excess chip and seal to abate the dust problem up to $5000.00 with a second by ALDERMAN LIECHTI. Motion carried 5 ayes to 0 nays.
7. Discussion was held regarding the proposed contract with AllState Consultants for a Sidewalk Analysis & Inventory in an Amount Not to Exceed $15,000.00 for the TEAP Project. Motion was made to approve the contract submitted by AllState Consultants for a Sidewalk Analysis and Inventory in an Amount Not to Exceed $15,000.00 (2021 TEAP) with $12,000.00 to be reimbursed to the City (80/20 split) by ALDERMAN THOMAS with a second by ALDERMAN STAUFFER-BAUM. Motion carried 5 ayes to 0 nays.

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1. Discussion was held regarding the purchase of 5 trash cans for the downtown district. Motion was made by ALDERMAN LIECHTI to purchase 5 trash cans at $275.00 each with a second by ALDERMAN STAUFFER-BAUM. Motion carried 5 ayes to 0 nays.
2. Discussion was held regarding the FY 2022 Budget proposed. Motion was made to approve the FY 2022 Budget by ALDERMAN THERING with a second by ALDERMAN LIECHTI with a Roll Call Vote.

Roll Call Vote

Alderman Liechti Aye

Alderman Thering Aye

Alderman Stauffer-Baum Aye

Alderman Thomas Aye

Alderman Coleman Aye

Motion carried 5 ayes to 0 nays.

1. Motion to set aside Bill No. 120721-B: AN ORDINANCE AUTHORIZING AND DIRECTING THE HOLDING OF AN ELECTION IN THE CITY OF KNOB NOSTER, MISSOURI ON TUESDAY, APRIL 5, 2022, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF SAID CITY A PROPOSITION TO APPOINT A CHIEF OF POLICE WHO SHALL PERFORM ALL THE DUTIES OF THE CITY MARSHALL PRESCRIBING THE FORM OF BALLOT TO BE USED AND AUTHORIZING THE CITY CLERK TO GIVE NOTICE OF SAID ELECTION until 2023 was made by ALDERMAN THOMAS. No second. Motion died of the floor.

Motion to pass Bill No. 120721-B: AN ORDINANCE AUTHORIZING AND DIRECTING THE HOLDING OF AN ELECTION IN THE CITY OF KNOB NOSTER, MISSOURI ON TUESDAY, APRIL 5, 2022, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF SAID CITY A PROPOSITION TO APPOINT A CHIEF OF POLICE WHO SHALL PERFORM ALL THE DUTIES OF THE CITY MARSHALL PRESCRIBING THE FORM OF BALLOT TO BE USED AND AUTHORIZING THE CITY CLERK TO GIVE NOTICE OF SAID ELECTION to its first reading, by title only, was made by ALDERMAN LIECHTI , with a second by ALDERMAN THERING.

Motion carried 5 ayes to 0 nays.

Discussion was held.

MAYOR CHARRETTE had the City Clerk present the Bill by title only.

Motion to pass Bill No. 120721-B: AN ORDINANCE AUTHORIZING AND DIRECTING THE HOLDING OF AN ELECTION IN THE CITY OF KNOB NOSTER, MISSOURI ON TUESDAY, APRIL 5, 2022, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF SAID CITY A PROPOSITION TO APPOINT A CHIEF OF POLICE WHO SHALL PERFORM ALL THE DUTIES OF THE CITY MARSHALL PRESCRIBING THE FORM OF BALLOT TO BE USED AND AUTHORIZING THE CITY CLERK TO GIVE NOTICE OF SAID ELECTION to its second reading, by title only, and conduct a roll call vote was made by ALDERMAN LIECHTI and seconded by ALDERMAN THERING.

Roll Call Vote

Alderman Liechti Aye

Alderman Thering Aye

Alderman Stauffer-Baum Aye

Alderman Thomas Nay

Alderman Coleman Aye

Bill No. 120721-B passed 4 ayes to 1 nay. Ordinance number 862 was assigned.

1. Motion was made by ALDERMAN THERING with a second by ALDERMAN COLEMAN at 7:52p.m. to open Executive Session pursuant to Section 610.021 RSMo, Paragraph 3, Personnel with a Roll Call vote. Motion carried 5 ayes to 0 nays.

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Roll Call Vote

Alderman Liechti Aye

Alderman Thering Aye

Alderman Stauffer-Baum Aye

Alderman Thomas Aye

Alderman Coleman Aye

\*\*\*ALDERMAN GROVE arrives at 7:55p.m.

Motion was made to exit Executive Session at 8:38p.m. and enter into regular session by ALDERMAN LIECHTI with a second by ALDERMAN THERING with a Roll Call vote. Motion carried 6 ayes to 0 nays.

Roll Call Vote

Alderman Liechti Aye

Alderman Thering Aye

Alderman Grove Aye

Alderman Stauffer-Baum Aye

Alderman Thomas Aye

Alderman Coleman Aye

\*\*\*ALDERMAN THOMAS leaves meeting for medical emergency.

1. Motion was made by ALDERMAN GROVE to increase the Acting Chief of Police hourly pay by $2.00 until a new City Marshall is elected in April 2022, with a second by ALDERMAN LIECHTI. Motion carried 5 ayes to 0 nays.
2. Motion was made to increase the City Administrator’s 2022 yearly salary to $70,000.00 with a positive six-month evaluation to be performed in June 2022 for increase of $5,000.00 was made by ALDERMAN THERING with a second by ALDERMA STAUFFER-BAUM. Motion carried 5 ayes to 0 nays.
3. Motion was made to adjourn at 8:44 p.m. by ALDERMAN GROVE and was seconded by ALDERMAN LIECHTI. Motion carried 5 ayes to 0 nays.

Respectfully submitted by,

Amy M. Schouten,

Knob Noster City Clerk