

CITY OF KNOB NOSTER
Board of Aldermen Session
Meeting Minutes—December 16, 2025

1. The Pledge of Allegiance was recited by all in attendance. Invocation.
2. MAYOR BYERLY called the meeting to order at 6:00 pm. All present included: ALDERMEN THERING, CHARRETTE, PALMER, KLEOPPEL and SMITH. ALDERMAN STAUFFER-BAUM attended via Zoom. A quorum was verified.
3. ALDERMAN SMITH made motion to approve the Agenda with a second by ALDERMAN PALMER. Motion carried 6 ayes to 0 nays.
4. ALDERMAN PALMER to approve the consent agenda consisting of a motion:
 - a. Approving minutes of the December 16, 2025, Board of Aldermen meeting.
 - b. Approval of Fire Department Contract for \$1,581.00 with EPR Systems, USA, Inc.

ALDERMAN THERING seconded the motion. Motion carried 6 ayes to 0 nays.

5. The Board of Aldermen reviewed the bill list.
6. ALDERMAN SMITH relayed the 5K sponsored by CoEd Creations on December 21, 2025, at the State Park. He said Santa and the Grinch would be there. ALDERMAN PALMER said that the Cookie Stroll was cold but well attended. She wished all Happy Holidays. ALDERMAN KLEOPPEL said that there was a streetlight out on Vaughan Street near Tequila Jalisco Mexican Restaurant. He reminded all that if there was a streetlight out, please get the number of the streetlight pole and notify the City to report it. ALDERMAN STAUFFER-BAUM thanked Code Enforcer, Jeanette Burnor, for her effort removing the Jeep that had been parked in his ward for a long time. He inquired whether the property at 111 W. McPherson is zoned C2 or C4. ALDERMAN CHARRETTE thanked the KNFD for the Santa deliveries. He asked if the PD had applied for vest grants? He said with the two just purchased, perhaps the State would reimburse the expense. He asked about the old gray police vehicle that was parked behind PD. He was informed that it had been moved to the Public Works lot for sale. MAYOR BYERLY thanked the Chamber of Commerce for their efforts on the cold Cookie Stroll and had noted numerous participants. He thanked the KNFD for their Santa deliveries. He thanked Sande Cromer for the beautiful poinsettia. He thanked the Grygierczyk's for their hard work putting up the Christmas tree at City Hall. He relayed that he had invited command staff to the City's 3:00 Christmas party. He wished all a Merry Christmas. Kyle Hamrick, Public Works Supervisor, introduced Garrett Merrill as a new employee. Chief Van Vickle said that KNPd had participated in Shop With a Cop on December 18, 2025. Chief Rick Johnson said that the KNFD had 40 Santa deliveries. He relayed that numerous homes house numbers are hard to see. He said that numbers need to be at least 4 inches tall in a reflective material and placed where emergency services can see it easily.
7. There was no virtual public participation. Wendy Wray, 100 Newberry Court, asked about Division Street and Newberry Court, and if these streets would ever be repaired and/or repaved.
8. The City Administrator relayed his report.
9. Motion to pass Bill No. 121625-A: An Ordinance to Effect Reclassification of a Certain Tract of Land Pursuant to Recommendations of the Knob Noster Planning and Zoning Commission (101 North Harrison), to its first reading, by title only, was made by ALDERMAN PALMER, with a second by ALDERMAN CHARRETTE.

Motion carried 6 ayes to 0 nays.

Discussion was held

MAYOR Byerly had the City Clerk present the Bill by title only.

Motion to pass Bill No. 121625-A: An Ordinance to Effect Reclassification of a Certain Tract of Land Pursuant to Recommendations of the Knob Noster Planning and Zoning Commission (101 North Harrison), to its second reading, by title only, was made by ALDERMAN THERING, with a second by ALDERMAN CHARRETTE.

Roll Call Vote

Alderman Palmer	Aye
Alderman Thering	Aye
Alderman Smith	Aye
Alderman Charrette	Aye
Alderman Kleoppel	Aye
Alderman Stauffer-Baum	Nay

Bill No. 121625-A passed 5 ayes to 1 nay. Ordinance number 928 was assigned.

10. Motion to pass Bill No. 121625-B: An Ordinance of the City of Knob Noster, Missouri Amending Article IV, Section 405.300 "R-1" Single-family Dwelling District and Section 405.310 "R-2" Two-family Dwelling District of the Knob Noster City Code, to its first reading, by title only, was made by ALDERMAN PALMER, with a second by ALDERMAN THERING.

Motion carried 6 ayes to 0 nays.

Discussion was held

MAYOR Byerly had the City Clerk present the Bill by title only.

Motion to pass Bill No. 121625-B: An Ordinance of the City of Knob Noster, Missouri Amending Article IV, Section 405.300 "R-1" Single-family Dwelling District and Section 405.310 "R-2" Two-family Dwelling District of the Knob Noster City Code, to its second reading, by title only, was made by ALDERMAN KLEOPPEL, with a second by ALDERMAN THERING.

Roll Call Vote

Alderman Palmer	Aye
Alderman Thering	Aye
Alderman Smith	Nay
Alderman Charrette	Aye
Alderman Kleoppel	Aye
Alderman Stauffer-Baum	Aye

Bill No. 121625-B passed 5 ayes to 1 nay. Ordinance number 929 was assigned.

11. Discussion was held regarding approval of the FY2026 Employee Staffing proposal. ALDERMAN CHARRETTE said that if the PD is at full staff, there is no need to make the Lieutenant position a salaried one. He said that both the Police Chief and City Administrator should be getting the 2.5% budget wage increase along with all other employees. Motion was made by ALDERMAN CHARRETTE to leave the Lieutenant position as hourly and increase pay for the City Administrator and Chief of Police to match the 2.5% increase that the employees received in the FY2026 budget with a second by ALDERMAN THERING. Motion carried 6 ayes to 0 nays
12. Discussion was not held as this item was determined during the Employee Staffing proposal. Motion was made by ALDERMAN PALMER to set aside with a second from ALDERMAN SMITH. Motion carried 6 ayes to 0 nays.

*****ALDERMAN STAUFFER-BAUM leaves meeting at 6:57pm*****

13. Motion to pass Bill No. 121625-C: An Ordinance Establishing an Operating Budget for the City of Knob Noster, Missouri for Fiscal Year 2026 Commencing January 1, 2026, and Ending December 31, 2026, to its first reading, by title only, was made by ALDERMAN CHARRETTE, with a second by ALDERMAN PALMER.

Motion carried 5 ayes to 0 nays.

Discussion was held

MAYOR Byerly had the City Clerk present the Bill by title only.

Motion to pass Bill No. 121625- C: An Ordinance Establishing an Operating Budget for the City of Knob Noster, Missouri for Fiscal Year 2026 Commencing January 1, 2026, and Ending December 31, 2026, to its second reading, by title only, was made by ALDERMAN THERING, with a second by ALDERMAN SMITH.

Roll Call Vote

Alderman Palmer	Aye
Alderman Thering	Aye
Alderman Smith	Aye
Alderman Charrette	Aye
Alderman Kleoppel	Aye

Bill No. 121625-C passed 5 ayes to 0 nays. Ordinance number 930 was assigned.

14. Motion to pass Bill No. 121625-D: An Ordinance Authorizing the Mayor to Execute All Documentation Necessary to Join MIRMA Health; Approving the Form of Certain Documents Necessary to That End; and Fixing the Time When this Ordinance Shall Become Effective, to its first reading, by title only, was made by ALDERMAN CHARRETTE, with a second by ALDERMAN PALMER.

Motion carried 5 ayes to 0 nays.

Discussion was held regarding the proposed MIRMA Health Membership Contract for the City's health insurance. Chief Van Vickle expressed concern that his diabetic medication would not be covered. The Aldermen were assured by the City Clerk that Chief Van Vickle's coverage would be the same, if not better, and tasked Karl to verify as soon as possible that his medications would be covered and report to the City Clerk.

MAYOR Byerly had the City Clerk present the Bill by title only.

Motion to pass Bill No. 121625-D: An Ordinance Authorizing the Mayor to Execute All Documentation Necessary to Join MIRMA Health; Approving the Form of Certain Documents Necessary to That End; and Fixing the Time When this Ordinance Shall Become Effective, to its second reading, by title only, was made by ALDERMAN SMITH, with a second by ALDERMAN CHARRETTE.

Roll Call Vote

Alderman Palmer	Aye
Alderman Thering	Aye
Alderman Smith	Nay
Alderman Charrette	Aye
Alderman Kleoppel	Aye

Bill No. 121625-C passed 5 ayes to 0 nays. Ordinance number 931 was assigned.

15. Discussion was held regarding Request for Qualifications submissions for the City's Professional Services Master Services Agreement. Three companies had submitted RFQ's. These companies included: Marvin Wesley, Bartlett & West, and Engineering Surveys & Services. The City Attorney was asked by the Aldermen which company he thought would be best for the City. He said that Marvin Wesley appeared to have all the components necessary for the City to utilize in all areas of need. Motion was made by ALDERMAN SMITH to approve the Marvin Wesley company for the City's Master Services Agreement with a second by ALDMERN ATHERING. Motion carried 5 ayes to 0 nays.
16. Discussion was held regarding preparation for the City to upgrade water meters from touch-read to satellite meters. With satellite meters, the Utility Clerk would be able to instantly read a meter, shut off a meter, verify leaks and free up Public Works employees from meter reading for other projects. ALDERMAN CHARRETTE tasked the Public Works Supervisor, Kyle Hamrick, to bring back more information for the Board to make a good decision on such an expense.
17. Motion was made to adjourn at 7:18 pm by ALDERMAN CHARRETTE and was seconded by ALDERMAN KLEOPPEL. Motion carried 5 ayes to 0 nays.

Respectfully submitted by,

Amy M. Schouten, Knob Noster City Clerk