

**Minutes**  
**Knob Noster Park Board**  
**November 10, 2020**

The Knob Noster Park Board met on November 10, 2020 for a regular scheduled meeting.

**Call to Order:** President Storms called the meeting to order at 5:30 pm. Members present were Joe Burnor, Ben Liechti, Zachary Grove, Trisha Wilcox, Catherine Plakorus, and Tim Storms. Also, in attendance: Mayor Adam Morton, KN Public Works Superintendent Jeremy Karney.

**Minutes:** Minutes from meetings held on October 27, 2020 & October 30, 2020 were reviewed by park board members. Two corrections were made on the October 30, 2020 minutes, Ben Liechti and Bart Amsbaugh names had spelling corrections that needed made. Zachary Grove made a motion to approve both sets of minutes with corrections made, Trisha Wilcox seconded the motion and minutes were approved by the park board members.

**Old Business:**

- ❖ Requested projects for remaining 2020 budget were covered with Jeremy Karney based upon remaining funds for this year and off the priority spreadsheet of items still wanting to be accomplished by the park board. Jeremy briefed the park board members that the park restrooms were closed now, and the water had been shut off until spring and everything was winterized at city park. Jeremy excused himself from the meeting once he briefed the current projects and expenditures to date at city park.
- ❖ CY2020 end of the year bid process was discussed by park board members and each item was prioritized with cost associated. Justifications for each item will need to be finalized and put on the consent agenda for the KN city council's approval before the end of the week. Tim Storms said he would work the justifications for each of the items and final bids and cost would be put together by the Finance Committee and all sent to the city as a complete package as soon as they were completed. The remaining balance for the CY2020 budget is \$6,752.66, the boards intent is to get approval from the city council to spend all the remaining funds. Mayor Adam Morton said bids taken from vendors online

can be used to present to the city council for their approval and that we could purchase items from the CY2020 budget for next years installation, but everything should be to Amy Schouten at city hall by Thursday November 19, 2020.

- ❖ Items that will be submitted to the KN City Council for approval of remaining CY2020 budgeted funding are as follow:

|   |  |            |
|---|--|------------|
| 1   | Park signage -2 to address park rules                          | \$42.20    |
| 2   | Park signage to locate city park 6 each                        | \$183.78   |
| 3   | Signage Poles 6 each   | \$173.70   |
| 4   | Park Solar Led Lights 6 each                                   | \$1,080.00 |
| 5   | Park Solar light Poles 6 each                                  | \$600.00   |
| 6   | Park Trash Cans with lids attached 5 each with cable and chain | \$200.00   |
| 7   | Park Entry Gate volunteer labor                                | \$1,600.00 |
| 8   | Walkway Railing volunteer labor                                | \$500.00   |
| 9   | Pad locks 3 each   | \$33.00    |
| 10  | Park baby changing table                                       | \$300.00   |
| 11  | Park basketball Break away Hoops 3 each                        | \$510.00   |
| 12  | Misc. bathroom items - 1a. (see below)                         | \$1,529.98 |
| <b>Subtotal without Bathroom:</b>   |  | \$5,222.68 |
| Grant total of expenditures with Misc. bathroom Items in misc. 1a included: |  | \$6,752.66 |
| Remaining balance:  |  | \$0.00     |

|     |   |
|-----|---|
| 1a. | Bathroom<br>Polished metal mirror<br>Stainless steel sink & toilet<br>toilet paper holder |
|-----|---|

Trisha Wilcox made a motion to use the remaining funds in the amount of \$1,529.98 to purchase items in exhibit 1a., Zachary Grove seconded the motion, and the motion was passed by the park board members.

No other old business.

### **New Business:**

- ❖ CY2021 budget submittal from the park board needs to be finalized by November 30, 2020 to be submitted to the Knob Noster City Council for consideration with exhibits/justifications and three bids for each item being requested and pictures are not a bad idea in a booklet.

❖ Items talked about for possible CY2021 budget request at this time discussed by the park board are as follows:

- 1) -New playground equipment cost \$132,510
- 2) -Bathroom full remodel ADA compliant cost \$10,000
- 3) -Park Security camaras 4 each cost \$10,000
- 4) -ADA compliant walkway cost \$15,000. (Trisha Wilcox will get information for all ADA compliance from Health Department and bring to the board meeting)
- 5) -Parking lot handicap pad cost \$5,000
- 6) -Baseball field maintenance cost \$5,000
- 7) -Portable bleachers 4 each cost \$25,000
- 8) -Part time or full-time park board position estimated cost \$20-35,000 depending on whether part time or full-time position.
- 9) -Insurance for city park estimated cost \$1,000

These items need to be looked at in detail at next park board meeting on November 20, 2020 as to whether we are ready and can meet the submission date to the city of November 30, 2020 for consideration of funds with all requirements needed.

No other new business.

Motion to close meeting was made by Zachary Grove and seconded by Trisha Wilcox which was accepted by the board. Meeting adjourned at 8:15 pm. Next scheduled meeting will be moved to November 20, 2020 at 5:30 pm. at Knob Noster City Hall.