

CITY OF KNOB NOSTER
Board of Alderman
Meeting Minutes
March 15, 2022

1. MAYOR CHARRETTE called the Meeting to order at 6:01pm. All present included: ALDERMEN THOMAS, COLEMAN, GROVE, STAUFFER-BAUM, LIECHTI and THERING. A quorum was verified.
2. ALDERMAN THERING made a Motion to Expand the Agenda to add 7B to Allow Janes Yates report on her composting project. ALDERMAN THOMAS seconded the motion. Motion carried 6 Ayes to 0 Nays. ALDERMAN GROVE made a Motion to Approve the Agenda with the expansion. ALDERMAN THOMAS seconded the motion. Motion carried 6 ayes to 0 nays.
3. ALDERMAN GROVE made a Motion to Approve the Consent Agenda Consisting of minutes from March 1, 2022 meeting. ALDERMAN THOMAS seconded the motion. Motion carried 6 ayes to 0 nays.
4. The Board of Alderman reviewed the bill list. ALDERMAN STAUFFER-BAUM had a question of the DNR Bill. The City Administrator explained.
5. ALDERMAN COLEMAN asked about an orange cone at the corner of Washington and Sunset. Public Works explained it is not the City's cone. ALDERMAN THOMAS would like the City to keep aware of COVID statistics by random texts and reach out to Johnson County Community Health for the stats. ALDERMAN Grove asked about yard work on Bagby following water repair and Wright's Tree Service working in town. ALDERMAN THERING explained DD Assessment apps will be available April 1 and reminded everyone to check emails regarding ARPA stimulus funding. ALDERMAN LIECHTI asked about gravel on Division and Washington. ALDERMAN STAUFFER-BAUM had nothing to report, MAYOR CHARETTE thanked the city crew for the snow removal and had notice pothole patching had begun today. Utility Clerk/Code Enforcement, Jeanette Burnor, stated she would mail 2nd notices Wednesday and had good response on trash letters to residences and businesses to clean up property before they were taken to court. City Clerk, Amy Schouten, is at annual conference Monday-Tuesday, Paula West will be attending City Clerk training Wednesday-Thursday. Court Clerk, Paula reported that State Court evaluation auditors will be here Tuesday night for court and Wednesday morning. Public Works had nothing to report. Building Inspector/IT, Bart Amsbaugh, stated 10 new homes have been built and 7 permits are currently active. He also stated a new restaurant will be going into the Miller & Son's building. He also stated he had been in contact with PC Matic and they had given us a Grade A on internet security. Police Department, Sargent. Houston explained the daily building check procedures. He also stated the new patrol rifles will be here the end of April. They have their MDTs (mobile data terminals) set up and he had been in training the last week. Parks Department, Tim Storms reported on the donations of Tim Stroh for groundwork at Mitch Franklin Park and there would be a Park Cleanup on the March 26, 2022, beginning at 9am. Planning & Zoning has a full agenda for March 24 with 7 hearings to be held. Fire Department, Rick Johnson reported there had been 380 inside and 182 outside calls this year and the departments full report was presented.
6. The City Administrator presented his report. Scott also commended Jeanette on the beginning of Code Enforcement and stated she had done a fantastic job. He also stated TEAP project will begin Wednesday. City Wide Garage Sales will be April 29-30 and City-Wide Cleanup will be April 30-May 7. They are in the process of drafting a policy of severe weather. Scott also advised there will be a Pioneer Trails Airport Zoning Public Hearing at 5:30PM here at City Hall on March 29, 2022, regarding 23 Hwy Flooding. He also reported on the abandoned properties in the town.
7. Jane Yates presented more on her composting project. She had been advised that the lunch ladies will only allow fruit into the compostable bags. ALDERMAN GROVE made a motion to allow Jane to proceed with her project at the City Barn. ALDERMAN THOMAS seconded the motion. Motion was passed 6 ayes to 0 nays.

8. Marty Austin, NBT Crafts, 105 North State Street, stated that the KNABC Meeting will be March 21, 2022, at the Trails Regional Library located at 202 North Adams Street.

***** ALDERMAN THOMAS left the meeting at 6:35 - Family Emergency *****

9. ALDERMAN STAUFFER-BAUM reported on the 2021 Employee Morale Survey. He wanted all employees of the City to know all Aldermen are open to listen to any concerns that they may have.
10. Purchasing of security cameras inside and outside was presented by Bart Amsbaugh (Information Technology). ALDERMAN THERING made a motion to purchase the cameras as presented plus the \$1,000 camera system for the Police Department interrogation room and ALDERMAN GROVE seconded the motion. Motion carried 5 ayes to 0 nays.
11. Purchasing of two (2) laptops and monitors for City Clerk and Utility Clerk was discussed. ALDERMAN THERING made a motion to purchase the two laptops and monitors and ALDERMAN STAUFFER-BAUM seconded the motion. Motion carried 5 ayes to 0 nays.
12. Discussion was held to use ARPA Funds to pay salary of officer currently in Police Academy was held. ALDERMAN THERING made a motion to use the money the City has saved with no Chief salary and one officer pay to pay salary of one Academy candidate during Academy and ALDERMAN LIECHTI seconded the motion. Motion carried 5 Ayes to 0 nays.
13. Discussion was held to hire Engineering Service for 102 N. State wall. ALDERMAN GROVE made a motion to approve hiring an Engineering Service not to exceed \$1,000.00 and ALDERMAN LIECHTI seconded the motion. Motion Passed 5 ayes to 0 nays.
14. Discussion regarding City Policy of Policing at State St/McPherson Intersection as had. ALDERMAN THERING made a motion, with warmer weather, they would like to continue policing of the intersection and ALDERMAN GROVE seconded the motion. Motion carried 5 ayes to 0 nays. The City Administrator will speak with Acting Police Chief Van Vickle.
15. Motion was made to enter into Closed Session at 7:25 p.m. by ALDERMAN GROVE and was seconded by ALDERMAN THERING.

Roll Call Vote

ALDERMAN GROVE	Aye
ALDERMAN THERING	Aye
ALDERMAN LIECHTI	Aye
ALDERMAN COLEMAN	Aye
ALDERMAN STAUFFER-BAUM	Aye

16. Motion was made to adjourn the meeting by ALDERMAN GROVE and seconded by ALDERMAN THERING. Motion passed 5 ayes to 0 nays.

Respectfully submitted by,

Paula M West,
Knob Noster Acting City Clerk