

**CITY OF KNOB NOSTER**  
**Board of Aldermen Session**  
**Meeting Minutes—July 1, 2025**

1. The Pledge of Allegiance was recited by all in attendance.
2. MAYOR CARTER called the meeting to order at 6:00 pm. All present included: ALDERMEN PALMER, BYERLY, THERING, CHARRETTE, SMITH and STAUFFER-BAUM appeared in person. A quorum was verified.
3. ALDERMAN BYERLY made motion to approve the Agenda with a second by ALDERMAN THERING. Motion carried 6 ayes to 0 nays.
4. ALDERMAN BYERLY to approve the consent agenda consisting of a motion:
  - a. Approving minutes of the June 17, 2025, Board of Aldermen meeting.ALDERMAN STAUFFER-BAUM seconded the motion. Motion carried 6 ayes to 0 nays.
5. The Board of Aldermen reviewed the bill list.
6. ALDERMAN BYERLY informed the Board that the 509<sup>th</sup> Squadron picnic has been postponed. He said that there will be a Military Affairs meeting on July 21, 2025, at 4:00pm at the Trails Regional Library. He had said he attended the Fair Board meeting debriefing about the 2025 Fair which turned out amazingly. ALDERMAN PALMER inquired if there had been an uptick in Fire Dept. calls. She relayed that fireworks are illegal inside Knob Noster city limits and to be careful if you are setting them off outside city limits. She queried about PD visibility during the 4<sup>th</sup> of July holiday. ALDERMAN STAUFFER-BAUM stated that he had been talking to WAFB regarding the unused rail spur in Knob Noster and the City possibly acquiring it for the City's portion of the Spirit Trail. He also inquired about a RFP for the Washington Street sidewalk. ALDERMAN CHARRETTE relayed that he had attended an RHSOC meeting and learned that they will be releasing grant monies soon
7. The City Administrator presented his report.
8. There was no public or virtual participation.
9. Discussion was held regarding the proposed Step and Grade Pay Schedule submitted by the City Administrator. ALDERMEN BYERLY said that he doesn't think the 2025 Budget will support the increased pay. David Clear stated that no raise was given to him when he completed some certifications. Chief Van Vickle said that his officers had to take second jobs to make ends meet as the City doesn't pay a living wage and it was very difficult to retain good employees that need to make more money. Motion was made to enact the Step and Grade Pay Schedule immediately with a second by ALDERMAN PALMER. Motion carried 6 ayes to 0 nays.
10. Discussion was held regarding the proposed lot split for 50 & 23 LLC, represented by Louie Skizas and Miles Uumstadt. The Planning and Zoning Commission made recommendation to the Board of Aldermen to approve the lot split. Motion to approve the lot split of property owned by 50 & 23 LLC was made by ALDERMAN CHARRETTE with a second by ALDERMAN BYERLY. Motion carried 6 ayes to 0 nays.
11. Discussion was held regarding the Emergency Management Director monthly stipend. Through discussion, it was determined that Chief Van Vickle should have been receiving \$400.00 per month for EMD duties since November 2023. Motion was made by ALDERMAN BYERLY to pay the EMD the \$400.00 stipend per month and backpay monies due to him with a second by ALDERMAN PALMER. Motion carried 6 ayes to 0 nays.
12. Discussion was held regarding the MOSIP formal request for authorization submitted by the City Administrator to begin funds transfers into the MOSIP account. The Board of Aldermen does authorize the City Administrator and City Clerk to transfer all available funds except for two months operating expense to the MOSIP fund.
13. Discussion was held regarding a Letter of Support requested by the City of Warrensburg in support of their TAP Grant submittal to the Missouri Department of Transportation. Motion was made to submit a letter of support for the Warrensburg TAP Grant by ALDERMAN CHARRETTE with a second by ALDERMAN BYERLY.
14. Discussion was held regarding the Intergovernmental Agreement submitted by the Knob Noster Public School for the KNPD to be liaison to the school's School Safety Officer. Motion was made to approve the Intergovernmental

Agreement with the KNPS by ALDERMAN BYERLY with a second made by ALDERMAN STAUFFER-BAUM.  
Motion carried 6 ayes to 0 nays.

15. Discussion was held regarding the City's post-accident testing policy. Chief Van Vickle relayed that, currently, if any officer gets in an accident, whether PD is at fault or the other driver, the officer must submit to a Preliminary Breath Test. The Missouri Highway Patrol would be the agency called in to write up the accident report so there is no bias. The City Administrator and the Chief of Police will begin work on a post-accident testing policy to present to the Board at a later date.
16. Discussion was held regarding adding an invocation to the Board of Aldermen meetings. It was determined that the invocation would be held after the Pledge of Allegiance.
17. Motion was made to adjourn at 7:49 pm by ALDERMAN CHARRETTE and was seconded by ALDERMAN BYERLY.  
Motion carried 6 ayes to 0 nays.

Respectfully submitted by,

Amy M. Schouten  
Knob Noster City Clerk