

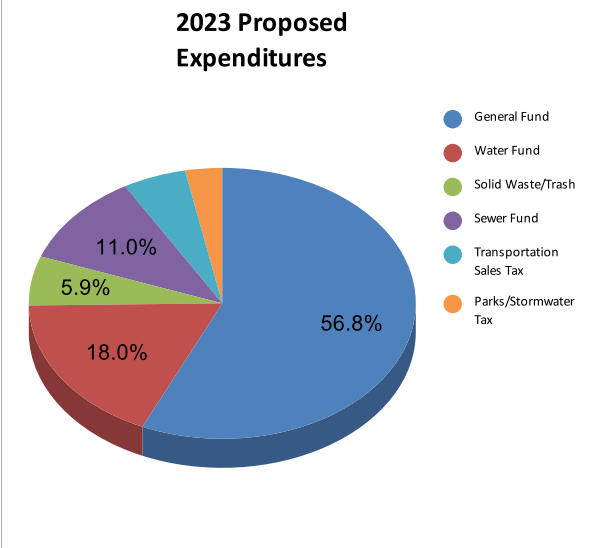
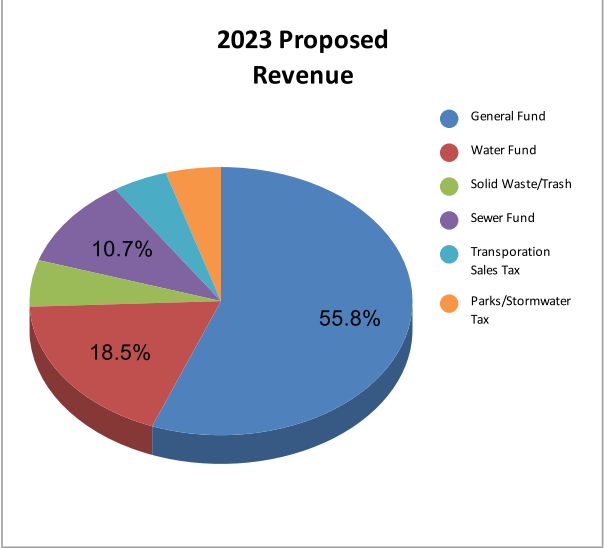


ADOPTED ANNUAL OPERATING BUDGET

FOR FISCAL YEAR 2023

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REVENUE FUNDS	FY 2023 Budget Proposed
General Fund	\$1,468,608.00
Water Fund	486,111.41
Solid Waste/Trash	147,497.18
Sewer Fund	282,600.00
Transportation Sales Tax	122,447.07
Parks/Stormwater Tax	122,447.07
TOTAL REVENUES AND TRANSFERS	2,629,710.73

EXPENDITURE/EXPENSE FUNDS	FY 2023 Budget Proposed
General Fund	1,468,376.99
Water Fund	464,868.00
Solid Waste/Trash	152,079.31
Sewer Fund	284,410.00
Transportation Sales Tax	136,662.00
Parks/Stormwater Tax	80,000.00
TOTAL EXPEND/EXP AND TRANSFERS	2,586,396.30

**SUMMARY OF
ALL REVENUES, TRANSFERS, AND EXPENDITURES
BY FUND**

REVENUE FUNDS	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Estimated Actuals	FY 2022 Budget Proposed	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
General Fund	1,217,193.37	1,263,982.58	1,199,511.26	1,199,511.26	1,359,803.85	1,869,057.82	1,354,038.26	1,468,608.00	114,569.74	-8%
Water Fund	630,763.35	638,394.58	747,231.61	418,801.68	460,402.03	419,236.82	411,621.81	486,111.41	74,489.60	-15%
Trash Service/Refuse	0.00	0.00	108,381.84	128,281.47	163,121.86	145,086.87	147,497.18	147,497.18	0.00	0%
Waste Water Fund	352,653.91	360,782.01	866.84	244,107.16	268,573.75	245,101.54	268,573.75	282,600.00	14,026.25	-5%
Transportation Sales Tax	101,464.05	90,314.19	126,659.42	100,100.00	127,610.99	143,608.47	122,447.07	122,447.07	0.00	0%
Parks and Stormwater Sales Tax	0.00	0.00	0.00	0.00	0.00	2,500.00	122,447.07	122,447.07	0.00	0%
TOTAL REVENUES & TRANSFERS	2,302,074.68	2,353,473.36	2,182,650.97	2,090,801.57	2,379,512.48	2,824,591.52	2,304,178.07	2,629,710.73	203,085.59	-12%
LESS: Transfers In	45,000.00	0.00	0.00	0.00	0.00	0.00			0.00	
TOTAL REVENUES	2,257,074.68	2,353,473.36	2,182,650.97	2,090,801.57	2,379,512.48	2,824,591.52	2,304,178.07	2,629,710.73	325,532.66	-12%

EXPENDITURE/EXPENSE FUNDS	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Budget	FY 2021 Actuals	FY 2022 Estimated Actuals	FY 2022 Budget Proposed	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
General Fund	1,338,840.55	1,557,133.93	1,471,035.39	1,203,604.03	1,359,803.85	1,379,963.99	1,379,963.99	1,468,376.99	88,413.00	-6%
Water Fund	313,060.61	339,322.14	333,693.59	541,277.39	460,402.03	325,428.11	411,621.81	464,868.00	53,246.19	-11%
Trash Service/Refuse	0.00	0.00	0.00	139,618.70	163,121.86	158,626.09	152,079.31	152,079.31	0.00	0%
Waste Water Fund	117,182.44	175,313.98	150,146.74	164,166.46	268,573.75	296,197.04	183,909.02	284,410.00	100,500.98	-35%
Transportation Sales Tax	25,367.71	47,267.50	32,000.00	32,000.00	127,610.99	30,000.00	122,447.07	136,662.00	14,214.93	-10%
Stormwater/Parks Tax	0.00	0.00	0.00	0.00	0.00	1,500.00	40,000.00	80,000.00	40,000.00	-50%
TOTAL EXPEND/EXP AND TRANSFERS	1,794,451.31	2,119,037.55	1,986,875.72	2,080,666.58	2,379,512.48	2,191,715.23	2,290,021.20	2,586,396.30	296,375.10	4%
LESS: Transfers Out:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES/EXPENSES	1,794,451.31	2,119,037.55	1,986,875.72	2,080,666.58	2,379,512.48	2,191,715.23	2,290,021.20	2,586,396.30	296,375.10	4%

**SUMMARY OF
REVENUES, TRANSFERS IN, AND EXPENDITURES**

REVENUE CATEGORY	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Estimated Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
Taxes	486,207.17	457,444.82	435,667.36	459,268.58	493,881.67	480,714.82	478,389.37	504,078.00	23,363.18	-5%
Licenses and Permits	12,972.23	19,774.28	35,812.90	42,905.35	43,350.28	43,350.28	35,695.24	45,000.00	1,649.72	-4%
Intergovernmental	598,205.36	618,311.90	658,108.68	740,203.25	796,586.13	806,486.88	723,515.96	902,724.00	96,237.12	-11%
Fines and Forfeitures	42,538.97	38,202.08	15,760.37	10,942.29	14,197.43	14,197.43	35,662.90	12,506.00	1,691.43	14%
Miscellaneous	32,269.64	85,249.50	54,161.95	7,115.00	9,288.85	9,288.85	191,245.45	4,300.00	4,988.85	116%
TOTAL REVENUES	1,172,193.37	1,218,982.58	1,199,511.26	1,260,434.47	1,357,304.36	1,354,038.26	1,464,508.92	1,468,608.00	111,303.64	-8%
Maintenance of R.O.W./Easements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Transfers In	45,000.00	45,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES AND TRANSFERS	1,217,193.37	1,263,982.58	1,199,511.26	1,260,434.47	1,357,304.36	1,354,038.26	1,464,508.92	1,468,608.00	114,569.74	-8%

EXPENDITURES BY DEPARTMENT	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2022 Budget	FY 2022 Estimated Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	
Administration	282,950.97	307,690.19	310,006.74	150,523.97	197,911.69	222,868.89	208,103.75	217,258.19	5,610.70	3%
City Administrator	88,112.57	88,636.62	88,431.51	57,931.75	38,914.69	43,939.69	42,105.32	71,989.00	28,049.31	-39%
Board Of Aldermen	1,831.47	1,831.47	1,831.47	26,013.10	63,458.68	63,458.68	45,790.48	51,770.00	11,688.68	23%
Building Official	59,623.60	62,013.82	35,348.28	38,953.38	47,089.00	80,000.00	76,567.50	87,091.00	7,091.00	-8%
Police	669,653.95	807,243.22	591,789.75	462,925.15	543,251.98	572,868.00	482,923.68	617,171.00	44,303.00	-7%
Court	65,167.18	70,192.46	61,364.85	62,582.12	82,818.76	85,877.00	80,315.75	94,436.00	8,559.00	-9%
Street	138,501.32	186,811.26	330,298.13	186,955.20	266,538.05	241,026.00	320,391.85	206,071.80	34,954.20	17%
Fire	32,999.49	32,714.89	51,964.66	58,427.84	79,821.00	80,000.00	83,765.66	82,590.00	2,590.00	-3%
Parks & Rec	0.00	0.00	0.00	3,247.34	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0%
TOTAL EXPENDITURES	1,338,840.55	1,557,133.93	1,471,035.39	1,047,559.85	1,359,803.85	1,430,038.26	1,379,963.99	1,468,376.99	88,413.00	-3%

SUMMARY OF

GENERAL FUND REVENUE DETAILS

ACCOUNT TYPES OF REVENUE		FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY	%
										2022/2023 Budget Difference	
Taxes:											
0100110	Ad Valorem Taxes	201,837.30	161,391.38	154,875.20	172,276.80	184,805.28	189,504.48	180,582.20	194,594.00	5,089.52	-3%
	Ad Valorem Tax Penalties and Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0500110	Fire Property Tax	62,230.42	71,210.05	68,365.42	76,056.71	81,579.69	80,000.00	80,453.94	83,000.00	3,000.00	-4%
0100115	Railroad & Utility Tax	17,216.89	16,488.02	17,040.39	18,625.56	18,618.21	20,488.12	20,100.55	20,101.00	387.12	2%
0100130	Utility Franchise Tax - KCP&L	113,995.76	123,348.85	122,815.72	121,500.00	122,472.17	122,442.28	129,641.07	126,146.00	3,703.72	-3%
0100131	Utility Franchise Tax - MoPub	21,323.84	25,635.13	23,454.54	27,678.31	21,649.21	30,446.14	42,122.65	45,924.00	15,477.86	-34%
0100132	Utility Franchise Tax - SW Bell	45,526.90	40,369.04	25,550.08	20,702.31	30,188.05	22,772.54	13,958.40	13,185.00	9,587.54	73%
0100133	Utility Franchise Tax - Cable	21,022.72	15,524.41	20,524.28	19,835.78	15,274.68	21,819.36	19,469.94	18,795.00	3,024.36	-3%
0100135	Cigarette & Tobacco Tax	3,053.34	3,477.94	3,041.73	2,593.11	2,992.82	2,746.38	2,367.70	2,333.00	413.38	-1%
	Payment in Lieu of Taxes [TIF]	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Subtotal Taxes	486,207.17	457,444.82	435,667.36	459,268.58	477,580.11	490,219.30	488,696.45	504,078.00	13,858.70	3%
Licenses and Permits:											
0100210	Liquor Licenses	0.00	365.80	750.00	750.00	1,395.42	1,000.00	1,500.00	1,500.00	500.00	-33%
0100220	Occupational Licenses	4,829.81	4,768.23	5,980.55	5,333.08	6,487.98	2,936.89	6,044.61	6,318.00	3,381.11	-54%
0100215	Dog Licenses and Fines	669.97	963.35	928.58	525.00	968.00	577.50	746.00	915.00	337.50	-37%
0100230	Building Permits & Zoning	7,472.45	13,676.90	28,153.77	35,305.35	32,553.21	38,835.89	15,021.20	17,555.00	21,280.89	121%
	Subtotal Licenses and Permits	12,972.23	19,774.28	35,812.90	41,913.43	41,404.61	43,350.28	23,311.81	26,288.00	17,062.28	13%
Intergovernmental Revenues:											
0100140	Sales Tax - General Sales Tax	221,573.02	190,196.76	216,554.48	253,028.99	270,494.29	278,331.89	288,935.70	299,523.00	21,191.11	-7%
0100125	Sales Tax - Class 3 Sur Tax	0.00	4,632.01	4,902.97	4,977.53	4,968.20	0.00	5,206.63	5,300.00	5,300.00	-100%
0100156	Sales Tax - Capital Improvement Tax	101,256.59	101,889.25	109,045.20	105,187.75	125,546.89	104,044.36	144,679.79	136,662.00	32,617.64	-24%
0100160	Sales Tax - Local Use Tax	36,753.86	82,814.67	79,538.86	102,064.63	92,267.00	112,271.09	186,432.24	185,396.00	73,124.91	-1%
0100165	Sales Tax - Johnson County Sales Tax	126,821.36	132,867.78	132,735.97	143,717.08	153,539.94	158,088.79	165,159.37	154,378.00	3,710.79	-7%
290610	City of LaMonte Court Fee	2,500.00	2,500.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0%
0100145	Motor Vehicle Sales Tax	36,183.71	36,684.79	36,969.73	39,726.27	47,500.15	43,698.90	40,661.71	38,463.00	5,235.90	-5%
0100150	Motor Vehicle - Fuel Tax (Gasoline)	73,116.82	66,726.64	73,361.47	86,501.00	68,661.28	95,151.10	87,377.84	78,002.00	17,149.10	-11%
	Subtotal Intergovernmental Revenues	598,205.36	618,311.90	658,108.68	740,203.25	767,977.75	796,586.13	923,453.28	902,724.00	106,137.87	-2%
Fines and Forfeitures:											
0100310	City Court Fines	42,538.97	38,202.08	15,760.37	10,942.29	20,716.42	14,197.43	11,894.87	12,506.00	1,691.43	14%
	Subtotal Fines and Forfeitures	42,538.97	38,202.08	15,760.37	10,942.29	20,716.42	14,197.43	11,894.87	12,506.00	1,691.43	5%

ACCOUNT TYPES OF REVENUE	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
Miscellaneous:										
Workcomp Reimbursement	0.00	0.00		500.00	0.00	500.00	0.00	0.00	500.00	
Rural Fire Reimbursements	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Tower Rental Income	0.00	0.00	3,169.67	1,500.00	1,974.91	2,788.85	2,633.88	2,800.00	11.15	
Gary Sinese Foundation Donation	0.00	0.00		0.00			0.00	0.00	0.00	
0100365 Interest Income	142.75	496.36	316.48	115.00	1,870.00	1,500.00	100.00	1,500.00	0.00	
Adjusted Payroll	15,421.19	16,645.29	18,233.00	0.00			21,499.13	0.00	0.00	
0100370 Other Miscellaneous Income	16,705.70	68,107.85	32,442.80	5,000.00		5,000.00	20,886.19	0.00	5,000.00	
Property Sale(s)	0.00	0.00		0.00	88,095.80		88,095.80	0.00	0.00	
CARES Act	0.00	0.00	0.00	0.00	12,616.39	0.00	0.00	0.00	0.00	
Park Department donation	0.00	0.00		0.00	7,500.00	0.00	7,500.00	0.00	0.00	
Washington STP Fund Reimburse.	0.00	0.00		68,151.17		0.00	0.00	0.00	0.00	
ARPA	0.00	0.00	0.00	0.00	280,986.41	0.00	280,986.41	0.00	0.00	
Subtotal Miscellaneous	32,269.64	85,249.50	54,161.95	75,266.17	393,043.51	9,788.85	421,701.41	4,300.00	5,488.85	
TOTAL REVENUES	1,172,193.37	1,218,982.58	1,199,511.26	1,327,593.72	1,700,722.40	1,354,141.99	1,869,057.82	1,449,896.00	95,754.01	
RIGHT OF WAYS & EASEMENTS:										
Maintenance of Right Aways & Easements	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
TOTAL MAINTENANCE OF RIGHT C	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TRANSFERS:										
Transfers In:	45,000.00	45,000.00	45,000.00	0.00			0.00	0.00	0.00	
All Funds	45,000.00	45,000.00	45,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
Transfers Out:										
TOTAL REVENUES & TRANSFERS	1,217,193.37	1,263,982.58	1,244,511.26	1,327,593.72	1,700,722.40	1,354,141.99	1,869,057.82	1,449,896.00	95,754.01	
Unencumbered Cash										
Cash Reserve Balance	2,094,373.17	1,219,174.98		1,243,558.48				1,500,000.00		

GENERAL FUND REVENUES FY2023 LINE ITEM BUDGET DESCRIPTION

TAXES:

0101-650	Ad Valorem Taxes	2023 Tax Levy of .6715 per \$100.
	Ad Valorem Tax Pent and Int	Revenues received from past due ad valorem taxes.
0100-130, 131, 132, 133	Utility Franchise Tax	5% of the gross revenues of Phone/Wireless/Cable/Electric/Gas
0100-156	Capital Improvement Tax	Money received from the County Sales Tax for road and bridge purposes. Must be used on roads and bridges only. A paid receipt must be presented to the County for reimbursement.
0100-115	Railroad Taxes	Taxes paid by the railroad for railroad property within the city limits.

LICENSES AND PERMITS:

0100-220	Occupational Licenses	Business and liquor license revenues.
0100-215	Dog Licenses and Fines	Revenues generated from selling dog licenses and collecting fines.
0100-145	Motor Vehicle Licenses	All cars, trucks, and motorcycles, belonging to Knob Noster residents, or used in conjunction with Knob Noster businesses are required to have a Motor Vehicle License.
0100-230	Building Permits	Revenues generated from building construction activities.

INTERGOVERNMENTAL:

0100-140	Sales Tax Income	Revenues received from the city, county, and state sales taxes.
0100-155	State Motor Tax Refunds	Revenues from the State based on the City's population.
0100-160	Local Use Tax	This tax is on businesses, corporations, and inventories, and is collected by the County.
0100-145	Motor Vehicle Sales Tax	Revenues received from the State based on residents purchasing motor vehicle during fiscal year.
0100-145	Motor Vehicle Fee Increase	Revenues from the state for licensing vehicles.
0100-380	Parks/Stormwater Sales Tax	Revenues received from City Sales Tax

FINES AND FORFEITURES:

0100-310	City Court Fines	Revenues generated from court fines and costs.
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0100-310	Parking Fines	Revenues received from violations of the City's parking ordinances.
	<u>MISCELLANEOUS:</u>	
0100-310	Crime Victims Comp Fund	Revenues received from court costs.
0208-686	Sanitation Revenues	Includes \$15.00 per customer per month on all residential garbage customers as reimbursement for City billing for vendor.
0100-370	Other Miscellaneous Income	Other revenues not included under other accounts.
	<u>TRANSFERS:</u>	
	Transfer In - All Funds	Funds transferred from one fund to another.

ADMINISTRATION

Major Departmental Activities:

City Clerk is appointed by the and serves as the liaison between the municipal administration and the elected officials. The Clerk's office is a representative of government, and direct link between the community and local municipality. The Office of the City Clerk provides many different and complex services. The way these services are provided is often as important as the service itself.

Services to citizens include obtaining copies of Board of Aldermen agenda and minutes, as well as information about meetings of the Board of Aldermen; assisting citizens and media in researching issues, ordinances, contracts, and budgets which came to the Board of Aldermen; obtain certified copies of ordinances or resolutions; register voters; and provide information regarding any City services.

Other duties of the City Clerk: Attend all Board of Aldermen meetings and provide a permanent record on all actions, issue notice of meetings for the Board of Aldermen, maintain all records management, responsible for all budgetary accounting and reporting activities, responsible for all payroll procedures, comply with all government regulations, administration of employee health insurance program, retirement programs, administers debt service functions, administration of property and casualty insurance (MOPERM), auto, liability and workers' compensation, assist the City Administrator in preparing the budget, plan and direct the collection of municipal revenues, handle the election procedures, certify property tax levy and report to the State, sales tax reporting, executes and certifies documents, issuance of all municipal licenses, manages the files for investment of City funds in accordance with investment policies, attends seminars and workshops related to City Clerks' duties and responsibilities, campaign and financial disclosures, provide public information regarding City services to citizens, and performs other work related tasks necessary to the Office of the City Clerk.

Utility Clerk The Utility Clerk, under the direction of the City Administrator, provides administrative support to the City Manager and City Clerk. This position performs routine and complex clerical, administrative data processing, grant work, and billing of utilities and other public services. Processes work orders for utility customers, creates new orders, and other public works service requests. Processes meter reading data, prepares and mails utility bills, maintains current customer account files, assists the City Clerk in reconciling the utility billing activities with the general ledger. Review billings for accuracy and totals. Monitors accuracy of meter readings and coordinates the reading of meters with each department. Interprets City Ordinances relating to utility services. Handles questions in response to citizen complaints and inquiries. Pursues collection of delinquent utility accounts, including preparation and mailing of final notices, disconnect and reconnect orders, establish and monitor payment schedules, customer follow-up, account research, and prepares liens and write-offs.

ADMINISTRATION

ACCOUNT #	TYPES OF EXPENDITURES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
0101510	Salaries and Wages	128,766.92	139,660.69	138,074.91	25,456.71	23,263.25	27,715.00	21,640.00	41,075.19	13,360.19	-33%
0101518	Employee Benefits	65,515.70	67,712.29	36,535.62	29,743.70	21,944.79	22,096.69	27,682.38	21,033.00	6,649.38	5%
0101520	Overtime	2,185.54	2,220.53	2,870.82	3,979.43	2,840.17	2,500.00	4,276.02	3,000.00	1,276.02	-17%
	PERSONNEL COSTS	196,468.16	209,593.51	177,481.35	59,179.84	48,048.21	52,311.69	53,598.40	65,108.19	5,434.79	-20%
0101625	Postage	0.00	0.00	0.00	968.29	1,239.61	1,000.00	1,717.30	1,500.00	500.00	-33%
0101625	Office Supplies	1,687.52	2,475.73	1,795.87	875.41	1,578.84	1,300.00	1,244.15	2,000.00	700.00	-35%
0101630	Operating Supplies	3,807.75	3,879.49	4,851.38	3,869.55	4,987.03	5,000.00	2,828.15	3,000.00	2,000.00	67%
0101620	Telephone and Utilites	18,134.61	17,934.99	18,231.28	20,515.24	21,988.33	17,000.00	11,147.30	15,000.00	2,000.00	13%
0101632	Advertising	1,223.88	2,807.87	4,051.69	803.88	187.00	0.00	0.00	150.00	150.00	-100%
0101635	Legal and Accounting	21,590.93	15,199.15	32,272.30	4,166.13	4,372.30	5,000.00	6,600.00	5,000.00	0.00	0%
0101640	Insurance	18,607.90	15,821.25	13,341.49	17,950.24	80,542.00	74,000.00	97,661.95	98,000.00	24,000.00	-24%
0101650	Travel, Meetings, and Dues	9,728.47	10,541.71	16,327.85	1,602.48	2,867.03	3,000.00	2,370.54	3,000.00	0.00	0%
0101695	Other Expenditures	8,116.24	9,611.32	2,467.51	3,282.07	3,183.86	4,000.00	3,640.43	2,000.00	2,000.00	100%
0101645	Repairs and Maintenance	3,585.51	10,379.17	10,276.08	13,606.80	12,902.43	15,000.00	2,501.16	7,500.00	7,500.00	100%
	Information Technology	0.00	0.00	0.00	0.00	0.00	0.00	8,096.59	0.00	0.00	
0101645	Contractual Services	0.00	0.00	3,500.00	13,159.04	15,662.11	15,000.00	24,813.71	15,000.00	0.00	0%
	OPERATING EXPENDITURES	86,482.81	88,650.68	107,115.45	80,799.13	149,510.54	140,300.00	162,621.28	152,150.00	11,850.00	2%
0101755	CAPITAL EXPENDITURES	0.00	9,446.00	25,409.94	10,545.00	10,545.00	5,300.00	5,197.68	0.00	5,300.00	-100%
	TOTAL EXPENDITURES	282,950.97	307,690.19	310,006.74	150,523.97	208,103.75	197,911.69	167,818.96	217,258.19	11,984.79	4%

ACCOUNT #	PERSONNEL POSITIONS	FY 2017 Actual	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Estimated Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
	City Clerk	1.00	1.00	1.00	1.00	1.00			1.00	0.00	
	Utility Clerk	1.00	1.00	1.00	1.00	1.00			1.00	0.00	
	Secretary/Clerk	0.00	0.00	0.00	1.00	0.00			0.00	0.00	
	TOTAL PERSONNEL POSITIONS	2.00	2.00	2.00	3.00	2.00			2.00	0.00	

ADMINISTRATION

FY 2023 LINE ITEMS BUDGET DESCRIPTIONS

0101-510	Salaries and Wages	Funds for permanent positions.
0101-518	Employee Benefits	Employer contributions based on Gross Salary: F.I.C.A. 7.65%, L.A.G.E.R.S -18.5% of full time employees; includes group life, health and vision insurances.
0101-520	Overtime	Funds for employee hours worked over the allotted 80-hour pay period.
0101-626	Postage	Funds for postage and UPS shipments.
0101-625	Office Supplies	Funds for office supplies.
0101-626	Operating Supplies	Funds for printing, copying, and general office supplies.
0101-620	Telephone and Utilities	Funds for phone, electric, natural gas and internet.
0101-632	Advertising	Funds for legal and public information notices.
0101-640	Insurance	Funds for Workers' Compensation, General Property and Liability premiums.
0101-635	Legal and Accounting	Partial payment of audit fees, other accounting and legal fees.
0101-650	Travel, Meetings, and Dues	Professional organization memberships and professional development opportunities, such as the International Institute of Municipal Clerk's and MOCCFOA.
0101-695	Other Expenditures	Miscellaneous expenditures not specifically listed.
0101-645	Repairs and Maintenance	Repairs to copier, computer, radio, rugs, janitorial service and typewriters.
	Information Technology	Covers I.T expenditures related to computers, phones, and other electronic devices.
0101-755	Capital Expenditures	Funds for major purchases related to vehicles, large equipment, and infrastructure.

EXECUTIVE CONTROL

Major Departmental Activities:

The City Administrator is appointed by the Board of Aldermen.

Under the direction of the Board of Aldermen, the City Administrator is responsible for the daily administration and operations of the City.

Oversees the implementation and enforcement of ordinances, resolutions, and policies established by the Board of Aldermen.

City Administrator makes recommendations to the Board of Aldermen on issues, services, and policy improvements.

Prepares and submits the annual operating and capital improvement budget to the Board of Aldermen.

Serves as the City's Purchasing Agent.

Appoints all City employees to city service.

Oversees personnel activities for all departments relating to employee recruitment, selection, training, benefit administration, discipline, termination, and pay plans.

Administers franchise agreements, contracts, and advises Board of Aldermen on various financial matters.

Coordinates, with department heads, all activities which pertain to City operations, such as: grants, sewer, water, recreation and parks, police, fire, utility billings and collections, accounting, customer services, reservoirs, buildings, streets, planning, and community, economic, and industrial development.

EXECUTIVE CONTROL

ACCOUNT #	TYPES OF EXPENDITURES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Estimated Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
0104-510	Salaries and Wages	54,953.00	54,953.00	54,953.00	33,966.76	19,237.62	23,125.00	35,606.88	19,350.00	3,775.00	20%
0104-518	Employee Benefits	32,586.31	33,478.51	33,478.51	12,810.11	11,938.66	10,289.69	18,688.56	17,139.00	6,849.31	-40%
	PERSONNEL COSTS	87,539.31	88,431.51	88,431.51	46,776.87	31,176.28	33,414.69	54,295.44	36,489.00	3,074.31	-8%
0104-630	Supplies and Materials	0.00	0.00	0.00	269.26	342.36	0.00	379.92	500.00	500.00	0%
0104-660	Vehicle	573.26	205.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
0104-635	Legal and Accounting	0.00	0.00	0.00	5,710.62	7,352.92	5,000.00	1,907.64	5,000.00	0.00	0%
0104-650	Travel, Meetings, and Dues	0.00	0.00	0.00	1,675.00	2,014.29	2,025.00	1,839.60	3,000.00	975.00	-33%
0104-695	Other Expenditures/Misc.	0.00	0.00	0.00	2,000.00	1,219.47	2,000.00	2,107.44	500.00	1,500.00	300%
	Repairs and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Information Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	State Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0104-693	Whiteman Area Leadership Council	0.00	0.00	0.00	1,500.00	0.00	1,500.00	1,500.00	1,500.00	0.00	0%
	Economic Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00	25,000.00	
	OPERATING EXPENDITURES	573.26	205.11	0.00	11,154.88	10,929.04	10,525.00	7,734.60	35,500.00	24,975.00	#REF!
	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00				0.00	0.00	
	TOTAL EXPENDITURES	88,112.57	88,636.62	88,431.51	57,931.75	42,105.32	43,939.69	62,030.04	71,989.00	28,049.31	#REF!

ACCOUNT #	PERSONNEL POSITIONS	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Estimated Actuals	FY 2022 Budget	FY 2022 Estimated Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference
	City Administrator	1	1	1	1	1		1	1	1.00
	TOTAL PERSONNEL POSITIONS	1	1	1	1	1		1	1	1.00

EXECUTIVE CONTROL

FY 2023 LINE ITEMS BUDGET DESCRIPITONS

0104-510	Salaries and Wages	Funds for permanent positions.
0104-518	Employee Benefits	Funds for employer contributions based on Gross Salary: F.I.C.A. 7.65%, and L.A.G.E.R.S - 19.5% of gross pay; and includes group health, vision, and life insurance.
0104-630	Supplies and Materials	Office and miscellaneous supplies.
0104-635	Legal and Accounting	Audit fees, unanticipated retainer costs, other accounting and legal fees.
0104-650	Travel, Meetings, and Dues	Professional organization memberships and professions development in the Missouri City Manager Association and the International City Managers Association.
0104-695	Other Expenditures	Unanticipated expenditures that are not budgeted elsewhere.
0104-645	Repair and Maintenance	Repairs to computer, rugs, janitorial services etc.
0104-755	Capital Expenditures	New computers, centralized network, new server, tech support and technology training. Maintenance and upgrade of public amenities, Spec. Building.

BOARD OF ALDERMEN

Major Departmental Activities:

The Board of Aldermen is the elected legislative authority voted into office by the Citizens of Knob Noster.

There are six (6) members to the Board of Aldermen who serve a two (2) year staggered terms. The Mayor is elected by the Citizens of Knob Noster, and serves a two (2) year term.

The Board of Aldermen performs the following activities: appoints the City Administrator and City Clerk, and all members to boards and commissions, adopts the annual operating and capital improvements budget, ordinances, resolutions, and policies for the community's general health, safety, and quality of life.

Board of Aldermen meetings are held on the 1st and 3rd Tuesday of each month at 6:00 P.M.

The current Board of Aldermen members are:

Tom Charrette, Mayor
Zach Grove, Ward 1 Alderman
Perry Byerly, Ward 1 Alderman
Jesse Stauffer-Baum, Ward 2 Alderman
Edward Thering, Ward 2 Alderman
Thomas Brent Ward 3 Alderman
Benjamin Liechti, Ward 3 Alderman

Christina Limback, City Collector

BOARD OF ALDERMEN

ACCOUNT #	TYPES OF EXPENDITURES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Estimated Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
0105-630	Salaries and Wages	1,680.00	1,680.00	1,680.00	1,680.00	2,694.00	3,120.00	2,416.80	2,420.00	700.00	0%
0105-518	Employee Benefits	151.47	151.47	151.47	151.47	206.09	238.68	250.00	250.00	11.32	0%
	PERSONNEL COSTS	1,831.47	1,831.47	1,831.47	1,831.47	2,900.09	3,358.68	2,666.80	2,670.00	688.68	0%

ACCOUNT #	TYPES OF EXPENDITURES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Estimated Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
0105-630	Supplies and Materials	0.00	0.00	0.00	452.21	305.19	500.00	398.90	500.00	0.00	25%
0105-632	Advertising	0.00	0.00	0.00	645.00	2,214.52	3,500.00	258.77	1,000.00	2,500.00	286%
0105-635	Legal and Accounting	0.00	0.00	0.00	20,450.37	26,085.42	30,000.00	17,950.74	20,000.00	10,000.00	11%
0105-650	Travel, Meetings, and Dues	0.00	0.00	0.00	534.05	65.00	500.00	319.27	500.00	0.00	
0105-636	Election Fees	0.00	0.00	0.00	0.00	5,034.23	3,000.00	2,200.00	2,500.00	500.00	14%
0105-646	Contingency Fund	0.00	0.00	0.00	0.00	1,900.00	500.00	0.00	0.00	500.00	
0105-641	JCEDC	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0%
0105-667	Pioneer Trails RPC	0.00	0.00	0.00	100.00	100.00	100.00	100.00	100.00	0.00	0%
0105-668	Economic Development	0.00	0.00	0.00	0.00	17,335.14	20,000.00	19,896.00	20,000.00	0.00	1%
0105-642	KNYSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	
	State Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
105.643	Garden Club	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	
	Information Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	OPERATING EXPENDITURES	0.00	0.00	0.00	24,181.63	55,039.50	60,100.00	43,123.68	49,100.00	11,000.00	14%
	CAPITAL EXPENDITURES	0.00	0.00	0.00		0.00		0.00	0.00	0.00	
	TOTAL EXPENDITURES	1,831.47	1,831.47	1,831.47	26,013.10	57,939.59	63,458.68	45,790.48	51,770.00	11,000.00	13%

ACCOUNT #	PERSONNEL POSITIONS	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Estimated Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference
	Mayor	1	1	1	1	1		1.00	1.00	0.00
	Board Members	6	6	6	6	6		6.00	6.00	0.00
	City Collector	1	1	1	1	1		1.00	1.00	
	TOTAL PERSONNEL POSITIONS	8	8	8		8		8.00	8.00	0.00

Board of Aldermen

FY 2023 LINE ITEMS BUDGET DESCRIPTIONS

0105-510	Wages and Salary	Funds for permanent positions.
0105-518	Employee Benefits	Employer contributions based on Gross Salary: F.I.C.A. 7.65%,
0105-630	Supplies and Materials	Office and miscellaneous supplies.
0105-632	Advertising	Legal notices, various newspaper and radio advertisements.
0105-635	Legal and Accounting	Legal/Audit expenditures.
0105-650	Travel, Meetings, and Dues	Membership dues and conferences to the Missouri Municipal League.
0105-636	Election Fees	Council elections activities.
0105-641	JCEDC	Yearly investment to County Economic Development Corp.
0105-667	Pioneer Trails RPC	Yearly investment to Pioneer Trails.
0105-646	Contingency Fund	Unanticipated expenditures.
0105-668	Economic Development	

Building Official

ACCOUNT #	TYPES OF EXPENDITURES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
0106-510	Salaries and Wages	34,320.00	35,692.80	33,277.56	34,518.75	38,000.00	45,000.00	46,261.00	51,051.00	6,051.00	-12%
0106-518	Employee Benefits	23,403.60	24,421.02	92.04	2,640.68	1,989.00	3,400.00	3,538.97	3,905.00	505.00	-13%
	PERSONNEL COSTS	57,723.60	60,113.82	33,369.60	37,159.43	39,989.00	48,400.00	49,799.97	54,956.00	6,556.00	-12%
0106-625	Supplies and Materials	500.00	500.00	236.88	197.44	3,000.00	3,000.00	973.03	2,000.00	1,000.00	50%
0106-635	Legal and Accounting	0.00	0.00	705.00	587.50	1,000.00	0.00	0.00	1,500.00	1,500.00	-100%
0106-661	Fuel	0.00	0.00	249.60	208.00	1,000.00	1,500.00	100.04	2,000.00	500.00	-25%
0106-650	Travel, Meetings, and Dues	900.00	900.00	162.00	280.00	1,100.00	1,100.00	20.00	1,350.00	250.00	-19%
	Information Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,920.00	7,920.00	-100%
0106-695	Other Expenditures	500.00	500.00	625.20	521.01	1,000.00	1,000.00	63.46	2,000.00	1,000.00	-50%
	OPERATING EXPENDITURES	1,900.00	1,900.00	1,978.68	1,793.95	7,100.00	6,600.00	1,156.53	16,770.00	10,170.00	1350%
0106-755	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	25,000.00	25,611.00	15,365.00	9,635.00	0%
	TOTAL EXPENDITURES	59,623.60	62,013.82	35,348.28	38,953.38	47,089.00	80,000.00	76,567.50	87,091.00	10,523.50	-8%

BUILDING OFFICIAL

FY 2023 LINE ITEMS BUDGET DESCRIPTIONS

0106-510	Salary and Wages	Funds for part-time position.
0106-518	Employee Benefits	Employer contributions based on Gross Salary: F.I.C.A. 7.65%,
0106-510	Supplies and Materials	Office and miscellaneous supplies.
0106-635	Legal and Accounting	Audit expenditures.
0106-650	Travel, Meetings, and Dues	Membership dues and conferences to the Missouri Municipal League.
0106-661	Fuel	Fuel for City vehicle.
0106-695	Other Expenditures	Miscellaneous expenditures not specifically listed.
0106-755	Capital Expenditures	iWorQ Software, Scanner

BUILDING OFFICIAL

Major Departmental Activities:

Building Official performs the following functions:

- Perform, document and verify on-site inspections of new and existing structures for compliance with adopted codes and ordinances, structural quality, and safety standards.
- Respond to property maintenance complaints by researching and inspecting the nature of the complaint, evaluating the complaint and taking appropriate action based upon adopted codes, City ordinances and State laws.
- Meet with architects, engineers, design professionals, and contractors regarding proposed construction projects and provide assistance with code interpretation/compliance questions.
- Conduct change of occupancy and use inspections on existing commercial structures to evaluate for code compliance and life safety features.
- Utilize various computer software programs such as spreadsheets, data-bases, and word processing for issuing permits, writing correspondence, and tracking correction notices.
- Maintain all records, files and reports pertinent to the Building Department
- Process building permits, zoning and annexation applications as required.
- Serve as a member of the Planning and Zoning Commission.
- Provide general information to the public by answering questions, obtaining services and directing to appropriate City staff or agencies.
- Communicate effectively and courteously with outside agencies, officials, business owners, attorneys, residents and the general public.
- Attend in-service training sessions or other training sessions deemed appropriate by supervisors.
- Attend all other duties as assigned by supervisors.

POLICE DEPARTMENT

Departmental Structure and Functions:

The Knob Noster Police Department is comprised of six (6) full time sworn Police Officers and two (2) Reserve Police Officer. The Police Department employs one civilian who serves as the Secretary.

The Police Chief's duties include supervision of all officers and dispatchers. He schedules officers and dispatchers for regular duty shifts, parades and special events. Some of the Chief's duties include routine patrol, speed enforcement, works traffic accidents, funeral escorts and investigations of crimes. He also completes grants for the Department. In addition, the Chief has the responsibility of being the Emergency Management Director, and must maintain an Emergency Response Plan, which is updated annually with the State and Federal Emergency Management agencies.

The Lieutenant assists in supervision of the officers, checks reports for completeness and sees that corrections are made. He also ensures that various daily tasks such as house watches, nightly security checks and other routine duties are being performed. The Lieutenant also acts as the Police Firearms Instructor. He is tasked with compiling the Monthly State UCR reporting requirements. The Lieutenant also performs routine patrol, speed enforcement, works accidents, funeral escorts and the investigation of crimes. He acts as the Chief in his absence.

The Police Officers duties include investigation of all crimes committed in the City of Knob Noster. They are responsible for speed enforcement and accident investigations. The Officers also conduct routine security checks and are responsible for enforcing the City Ordinances of Knob Noster and the State of Missouri laws.

Other duties and responsibilities of all sworn Police Officers:

- Boat, trailer and motor inspections.
- Provide traffic control for the Fire Department while responding to calls.
- Conduct Security checks and respond to intruder alarms.
- Unlock vehicles for the citizens of the City.
- Respond to 911 calls and other emergency and non-emergency calls.
- DWI and narcotics enforcement.
- Perform parade duties by leading all parades and blocking intersections.
- Respond to Mutual Aid calls from neighboring agencies.
- Provide security for First Responders and Johnson Co. ambulance crews.
- Assist the elderly.

Police Officer			4	5	5	5	3		3.00
Dispatcher/Clerks	5	5	1	1	1	1	1		4.00
Part - Time Code Enforcement	0	1	0	1	1	1	0		1.00
TOTAL PERSONNEL POSITIONS	8	9	9	10	11	11	8	0	1.00

POLICE DEPARTMENT

FY 2023 LINE ITEMS BUDGET DESCRIPTIONS

0102-510	Salaries and Wages	Salaries and wages of permanent full and part time employees.
0102-518	Employee Benefits	Employer contributions based on Gross Salary: F.I.C.A. 7.65%, L.A.G.E.R.S -7.3% of full time employees; includes group life, health and vision insurances.
0102-625	Office Supplies	Office supplies, postage, and cleaning materials.
0102-630	Operating Supplies	Funds for printing, copying, and general office supplies.
0102-620	Telephone and Utilities	Funds for phone, electric, natural gas and internet.
0102-660	Vehicle Expense	Funds for vehicle repairs.
0102-635	Legal and Accounting	Funds for legal fees.
0102-650	Travel, Meetings, and Dues	Witness cost and travel related to police business and prisoner transport, regional and state meetings, dues for the Missouri Police Chiefs Association.
0102-646	Petroleum Products	Fuel cost for police vehicles.
0102-651	Training	Training of Police Officers & Court Clerk to comply with State requirements.
0102-675	Uniforms	Cost of clothing for department and related articles.
0102-695	Other Expenditures/Misc	Miscellaneous expenditures
0102-645	Repairs and Maintenance	Repairs and maintenance on vehicles, radios, radar, fixtures, office and building.
0102-652	MULES/Omnigo	Missouri Uniform Law Enforcement System and Operating System
0102-665	Animal Control	Care and housing of stray dogs at the Warrensburg Animal Shelter.
0102-644	DWI/Drug Off Cost/BAC Equip	Cost of breathalyzer equipment supplies.
0102-665	Animal Control	Care and housing of stray animal at the Johnson County Animal Shelter
0102-670	Support of Prisoners	Housing the City's prisoners in Johnson County Jail.

0102-755

Capital Expenditures

(1) 2023 Dodge Durango and upfit for (3) new vehicles

COURT

Major Departmental Activities:

Court Clerk is under the direct supervision of the City Administrator and general supervision of the Municipal Court Judge. Responsible for the overall administration and management of the Municipal Court office and performs the following functions:

- Provide clerical support to the Municipal Judge and Prosecuting Attorney to include processing traffic citations, issuing warrants and subpoenas, marriage licenses and all other routine correspondence affecting the municipal court system.
- Organize, file and maintain all municipal court records and files.
- Provide general information to the public by answering questions, obtaining services and directing to appropriate city staff or agencies.
- Prepare and submit clear and accurate written and oral reports, as required, to accurately reflect the collection and disbursement of monies paid through the court system.
- Process and provide municipal court file/record checks and other information as requested.
- Communicate effectively and courteously with outside agencies, officials, attorneys, police officers, defendants and the general public.
- Attend in-service training sessions or other training sessions deemed appropriate by supervisors.
- Works one night per month to provide municipal court duties during the court session held in City Hall.
- Perform all other duties as assigned by supervisor.

COURT

ACCOUNT #	TYPES OF EXPENDITURES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
0107-510	Salaries and Wages	28,808.00	29,952.00	31,912.14	32,616.02	37,181.20	39,208.00	40,865.63	44,235.00	5,027.00	-11%
0107-518	Employee Benefits	19,083.88	22,160.78	19,406.42	14,419.48	13,873.37	23,050.00	22,560.59	26,101.00	3,051.00	-12%
0107-511	Overtime	300.00	400.00	2,005.79	2,306.34	1,640.00	2,619.00	2,981.00	2,600.00	19.00	1%
	PERSONNEL COSTS	48,191.88	52,512.78	53,324.35	49,341.84	52,694.57	64,877.00	66,407.22	72,936.00	5,008.00	10%
0107-625	Supplies and Materials	500.00	500.00	500.00	226.96	816.94	1,000.00	199.66	1,000.00	0.00	0%
0107-635	Legal and Accounting	3,000.00	3,000.00	1,690.50	8,732.50	18,310.00	10,200.00	8,050.00	10,200.00	0.00	0%
0107-650	Travel, Meetings, and Dues	1,500.00	1,500.00	950.00	435.82	210.94	500.00	1,008.87	1,000.00	500.00	-50%
0107-680	Information Technology	0.00	0.00	0.00	0.00	0.00		0.00	3,500.00	3,500.00	
0107-695	Municipal Court (Knob Noster & LaMonte)	7,175.30	7,879.68	100.00	245.00	0.00	4,500.00	250.00	1,000.00	3,500.00	350%
0107-696	Judge Court Fees	4,800.00	4,800.00	4,800.00	3,600.00	5,780.00	4,800.00	4,400.00	4,800.00	0.00	0%
	OPERATING EXPENDITURES	16,975.30	17,679.68	8,040.50	13,240.28	25,117.88	21,000.00	13,908.53	21,500.00	500.00	-2%
	TOTAL EXPENDITURES	65,167.18	70,192.46	61,364.85	62,582.12	77,812.45	85,877.00	80,315.75	94,436.00	6,008.00	-9%

COURT

FY 2023 LINE ITEMS BUDGET DESCRIPTIONS

0107-510	Salaries and Wages	Funds for a permanent position.
0107-518	Employee Benefits	Funds for employer contributions based on Gross Salary: F.I.C.A. 7.65%, and L.A.G.E.R.S - 19.5% of gross pay; and includes group health, vision, and life insurance.
0107-625	Supplies and Materials	Postage and other miscellaneous office supplies.
0102-635	Legal and Accounting	Legal fees.
0102-650	Travel, Meetings and Dues	Professional organization memberships and other professional development opportunities.
0107-695	Municipal Court (LA & KN)	
0107-696	Judge Court Fees	Monthly judge billing.

STREET DEPARTMENT

ACCOUNT #	TYPES OF EXPENDITURES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
0103-510	Salaries and Wages	46,519.40	49,560.64	49,123.92	63,729.55	77,104.20	77,290.00	59,110.29	63,750.00	13,540.00	21%
0103-518	Employee Benefits	12,784.38	13,992.50	13,322.76	15,478.56	23,627.24	32,153.00	17,670.11	21,687.00	10,466.00	48%
0103-520	Overtime	1,573.60	1,893.71	2,371.71	1,414.35	1,650.00	1,683.00	2,630.92	2,000.00	317.00	-16%
	PERSONNEL COSTS	60,877.38	65,446.85	64,818.39	80,622.46	102,381.44	111,126.00	79,411.32	87,437.00	23,689.00	40%
0103-630	Supplies and Materials	342.00	1,389.17	551.75	2,218.20	2,086.34	2,500.00	2,406.18	3,000.00	500.00	-17%
0103-620	Telephone and Utilities	16,864.68	28,203.53	35,609.16	35,558.09	36,276.68	35,000.00	36,402.85	37,000.00	2,000.00	-5%
0103-660	Vehicle Maintenance	21,285.09	18,058.86	11,969.52	9,065.09	20,627.46	17,500.00	17,792.80	15,000.00	2,500.00	17%
0103-640	Insurance	8,976.60	9,861.30	8,794.17	8,563.12	0.00	0.00	0.00	0.00	0.00	0%
0103-650	Travel, Meetings, and Dues	250.00	68.00	79.34	30.00	551.52	600.00	171.44	200.00	400.00	200%
0103-660	Petroleum Products/Fuel & Oil	0.00	0.00	6,485.97	3,048.84	6,055.56	5,000.00	5,621.47	7,000.00	2,000.00	-29%
0103-632	Advertising	0.00	44.10	0.00	87.50	100.00	100.00	0.00	100.00	0.00	
0103-695	Other Expenditures	6,570.34	9,224.88	4,485.31	537.71	820.24	1,000.00	964.80	934.80	65.20	7%
0103-681	Street Materials & Repairs	18,797.37	32,698.49	28,678.10	37,572.81	54,241.64	50,000.00	50,483.98	50,000.00	0.00	0%
0103-645	Repairs & Maintenance - Equipment	3,337.86	6,047.07	5,159.79	3,297.38	4,348.38	4,500.00	4,516.73	4,000.00	500.00	13%
	Information Technology	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	500.00	
0103-685	Contractual Services	1,200.00	1,200.00	304.99	1,354.00	1,200.00	1,200.00	1,330.00	1,400.00	200.00	-14%
	OPERATING EXPENDITURES	77,623.94	106,795.40	102,118.10	101,332.74	126,307.82	117,900.00	119,690.25	118,634.80	734.80	-1%
0103-755	CAPITAL EXPENDITURES	0.00	14,569.01	163,361.64	5,000.00	36,634.73	12,000.00	121,290.28	0.00	12,000.00	
	END OF YEAR BALANCE ADJUSTMENT	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0%
	TOTAL EXPENDITURES	138,501.32	186,811.26	330,298.13	186,955.20	265,323.99	241,026.00	320,391.85	206,071.80	34,954.20	17%

ACCOUNT #	PERSONNEL POSITIONS	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Estimated Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference
	Street Superintendent	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00
	Foreman/Equipment Operator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00
	Equipment Operator	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00
	Equipment Operator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
	Laborer (Summer Help)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
	TOTAL PERSONNEL POSITIONS	2.00	2.00	2.00	2.00	1.00	3.00	1.00	3.00	1.00

STREET DEPARTMENT

FY 2023 LINE ITEMS BUDGET DESCRIPTIONS

0103-510	Salaries and Wages	Salaries for permanent positions.
0103-510	Temporary Employees	Seasonal help.
0103-518	Employee Benefits	Employer contributions based on Gross Salary: F.I.C.A. 7.65%, L.A.G.E.R.S -19.5% of full time employees; includes group life, health and vision insurances.
0103-630	Operating Supplies	Funds for hand tools, traffic paint.
0103-620	Telephone and Utilities	Funds for phone, electric, natural gas and internet.
0103-660	Vehicle Maintenance	Funds for vehicle repairs.
0103-650	Travel, Meetings, and Dues	Expenses associated with training and seminars.
0103-662	Petroleum Products/Fuel & Oil	Fuel cost for vehicles and equipment.
0103-695	Other Expense	Miscellaneous expenditures not specifically listed.
	Advertising	
0103-681	Street Materials & Repairs	Street repairs, asphalt, sand/salt mix.
0103-645	Repairs and Maintenance	Repairs and maintenance on trucks, equipment and buildings.
0103-685	Contractual Services	Monthly services.
0103-755	Capital Expenditures	

FIRE DEPARTMENT

Major Departmental Activities:

Fire Suppression
Search and Rescue
Vehicle Extraction
In-House Training
Maintain Trucks and Equipment

PERSONNEL

Fire Chief	Rick Johnson
Assistant Fire Chief	Ben Fundaburg

Volunteer Fire Fighters	Tim Merrill John Watts Jr. Matthew Metcalf Patrick McIntyre Christopher Chavez Steven Ashbridge Sarah Fundaburg Brian Gilman Melissa Merrill Ethan Carter Pedro Asebedo
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FIRE DEPARTMENT

FY 2023 LINE ITEMS BUDGET DESCRIPTIONS

0505-510	Salaries and Wages	Funds to reimburse firefighters for regular meetings at \$5.00 per meeting. For fire calls, firefighters are paid \$10.00 per call.
0505-518	Employee Benefits	Employer contributions based on Gross Salary: F.I.C.A. 7.65%.
0505-625	Office Supplies	Funds for office supplies.
0505-630	Operating Supplies	Funds for printing, copying, and general office supplies.
0505-650	Travel, Meetings, and Dues	Travel to training programs.
0505-660	Vehicle Expense	Vehicle repairs and maintenance.
0505-661	Petroleum Products	Fuel cost for fire trucks and equipment.
0505-755	Uniform Expense	New Fire Equipment including helmets, pants, jackets, etc.
0505-695	Other Expenditures	Miscellaneous expenditures not specifically listed.
0505-645	Repairs and Maintenance-- Equipment	Repairs and maintenance on trucks, pumps, radios, and building.
0505-755	Capital Expenditures	Two (2) sets of Bunker Gear

RECREATION DEPARTMENT

Major Departmental Activities:

The Recreation Board consists of seven (7) members. These seven (7) members are to promote and organize recreation facilities.

KNOB NOSTER BOARD MEMBERS:

Tim Storms - President
Jennifer Palmer
Patsy Smith
Kenneth Butler
Joe Burnor
Tom Charrette
Marty Austin
Benjamin Liechti -- Aldermen -- Zach Grove

PROJECT HISTORY:

2021	City League Team formed.
1992	Co-ed Midget League formed.
1993	Enlarge east field. New west baseball field and batting cage.
1994	Added bleachers for east ball field and new west ball field.
1995	Jr. American League team organized.
1996	Purchased equipment and uniforms for Legion team.
1997	American Legion team formed. Raised outfield fence at main ball field.
1999	Renovation of main ball field.
2002	Lights added to East Field
2003	Purchased eight catchers mask @ \$75.00 each. Six new bats for \$100.00 and four new chest protectors @ \$40.00 each.
2004	Installation of new batting cage

MAIN YEARLY PROJECTS

Summer baseball and softball program.
Winter 5th and 6th grade basketball program.
Winter adult recreation on Wednesday nights (January - April).
Senior Citizen recreation.

PARKS & REC DEPARTMENT

Knob Noster Parks and Recreation Board

The Knob Noster Parks and Recreation Board consists of a seven (7) member advisory board composed of Knob Noster area residents and business owners

The Knob Noster Parks and Recreation Board provides assistance and advisory services to the City Administrator and the Board of Aldermen in the maintenance and upkeep of the City's parks and recreation services.
Provides planning and asset management advisory services for the Board of Aldermen.

Services Provided at Mitch Franklin Park

Maintenance and upkeep services are currently performed by the Knob Noster Public Works Department.

Keep the grass mowed and trimmed around all trees and structures.

Monitoring the use of the shelter house, keeping it clean and maintaining minor repairs to the structure.

Mowing all grounds, including inside the baseball fences, and trimming around all equipment, trees, and structures.

Planting of new trees or giving permission to plant trees and remove dead trees.

Maintaining and painting the playground equipment and providing appropriate ground coverage under the equipment.

Upkeep and cleaning of the shelter house and restrooms - keeping the restrooms stocked with supplies. (The ball field restrooms are covered below.)

RECREATION & PARKS DEPARTMENT

FY 2023 LINE ITEMS BUDGET DESCRIPTIONS

0108-620	Utilities	Funds for phone, electric, natural gas and internet.
0108-630	Supplies and Materials	Cleaning and miscellaneous operating supplies.
0108-661	Petroleum Products	Fuel costs for park vehicles, mowers and equipment.
0108-695	Other Expenditures	Items not specifically listed elsewhere.
0108-645	Repairs and Maintenance	Repairs or maintenance to buildings, picnic tables, and shelters
0108-646	Knob Noster Youth Sports Ass.	Yearly investment to support KNYSA.

WATER FUND

Major Departmental Activities:

The Water Treatment Plant was built in 2001.

Today, there is one (1) employee operating the treatment plant.

The City's water supply come from 3 City-owned wells.

Water treatment capacity at the plant is 2,000,000 gallons per day.

There is 250,000 gallon water tower in the Southern end of the City and a 250,000 gallon water tower in the Northern part of the City.

There are approximately 1,184 water meter services and 15 fire hydrants.

The 4" distribution system was built in the 1950s and the 8" loop was built in 1968.

Water staff performs the following functions: repair water leaks and install water meters, fire hydrants, valves, meter testing, water sampling and responding to customer service needs. Maintain pump houses at the City lagoon.

Chemical and biological testing is perform by qualified staff to insure compliance with Department of Natural Resources regulations.

	Contractual Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	State Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Water System Maintenance of Right Of Ways & Easements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	OPERATING EXPENSES	142,063.37	160,882.25	116,903.39	154,713.18	182,050.00	186,200.00	116,336.15	189,700.00	3,500.00	-2%
0206-755	CAPITAL EXPENDITURE	4,325.03	4,757.32	35,698.06	96,253.63	90,546.91	25,384.00	45,791.33	45,000.00	19,616.00	-44%
0208-802	Principle Bond Payment SRF	78,742.91	71,657.76	77,622.22	71,500.00	71,500.00	71,500.00	54,922.39	71,500.00	0.00	0%
	END OF YEAR BALANCE ADJUSTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	313,060.61	339,322.14	333,693.59	448,303.73	460,402.03	411,621.81	325,428.11	464,868.00	14,014.19	-11%

* Depreciation is not a cash expenditure.

ACCOUNT #	PERSONNEL POSITIONS	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2022 Budget Proposed	FY 2022 Estimated Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference
	Water Plant Operator/Foreman	1.00	1.00	1.00	1.00	1.00		1.00	1.00	0.00
	Water Plant Operator									0.00
	Line Maintenance Repairman									0.00
	Part Time Operator									0.00
	TOTAL PERSONNEL POSITIONS	1.00	1.00		1.00			1.00		0.00

WATER FUND

FY 2023 LINE ITEMS BUDGET DESCRIPTIONS

EXPENSES:

0206-510	Salaries and Wages	Salaries for full time and part time positions.
0206-518	Employee Benefits	Employer contributions based on Gross Salary: F.I.C.A. 7.65%, L.A.G.E.R.S -19.5% of full time employees; includes group life, health and vision insurances.
0206-620	Utilities	Funds for phone, electric, natural gas and internet.
0206-631	Postage	Mailing water samples, and miscellaneous packages and Utility Bills.
0206-630	Supplies and Materials	Hand tools, lab tools, clothing, cleaning supplies, safety equipment and program.
0206-625	Office Supplies	Postage and office supplies.
0206-650	Travel, Meetings, and Dues	Training costs and operator certifications.
0206-662	Petroleum Products	Fuel and oil for vehicles and equipment.
0206-661	Laboratory Fees	Monthly wastewater testing for Department of Natural Resources.
0206-695	Other Expenditures	Unanticipated expenses not specifically listed.
0206-645	Repairs and Maint - Equip	Repair and maintenance to plant equipment.
0206-642	Chemicals	Chemicals for treating water.
0206-647	Repairs and Maint - System	Repair and maintenance to water mains, lines, meters, pumps, chemical machines and fire hydrants. Testing water samples.
0206-632	Advertising	Advertising.
0206-660	Vehicle Expense	Funds for vehicle repairs.
0206-755	Capital Expenditures	Yearly Excavator lease payment.

SOLID WASTE/REFUSE FUND

Major Departmental Activities:

Green For Life (GFL) Environmental is contracted for residential trash service.

Solid Waste/Refuse FUND

ACCOUNT #	TYPES OF REVENUES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
0209-621	Customer Billing	113,822.57	112,916.41	112,000.00	128,281.47	133,137.36	135,934.88	145,086.87	147,497.18	11,562.30	-8%
	Miscellaneous Income	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0%
	Transfer In- Other Funds	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0%
	TOTAL REVENUES	113,822.57	112,916.41	112,000.00	128,281.47	133,137.36	135,934.88	145,086.87	147,497.18	11,562.30	15%

ACCOUNT #	TYPES OF EXPENSES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
0209-510	Salaries and Wages- Adm.	0.00	0.00	0.00	15,077.12	22,754.00	22,754.00	27,606.18	16,430.07	6,323.93	38%
0209-518	Employee Benefits	0.00	0.00	0.00	6,250.08	5,722.63	5,722.63	2,111.87	6,049.24	326.61	-5%
	Overtime	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0%
	PERSONNEL COSTS	0.00	0.00	0.00	21,327.20	28,476.63	28,476.63	29,718.05	22,479.31	5,997.32	27%
0209-621	Contracts for Solid Waste- Trash Service	112,653.74	111,716.52	112,000.00	115,691.50	133,045.23	110,871.03	127,980.72	128,000.00	17,128.97	-13%
	Landfill Solid Waste	0.00	0.00	0.00			0.00	0.00	0.00	0.00	
0209-631	Postage	0.00	0.00	0.00	1,600.00	1,600.00	1,600.00	927.32	1,600.00	0.00	0%
0209-695	Other Expenditures	0.00	0.00	0.00	1,000.00		0.00	0.00	0.00	0.00	0%
	Transfer Out-Other Funds	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0%
	OPERATING EXPENSES	112,653.74	111,716.52	112,000.00	118,291.50	134,645.23	112,471.03	128,908.04	129,600.00	17,128.97	-13%
	CAPITAL EXPENDITURE	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	112,653.74	111,716.52	112,000.00	139,618.70	163,121.86	140,947.66	158,626.09	152,079.31	11,131.65	-7%

SOLID WASTE/REFUSE

FY 2023 LINE ITEMS BUDGET DESCRIPTIONS

EXPENSES:

0209-510	Salaries and Wages	10% Administration salary.
0209-518	Employee Benefits	Employer contributions based on Gross Salary: F.I.C.A. 7.65%, and L.A.G.E.R.S - 18.5% of gross pay; and includes group health, vision, and life insurance.
0209-631	Postage	Portion of utility bills mailed.
0209-695	Other Expenditures	Unanticipated expenditures not specifically listed.

SEWER FUND

Major Departmental Activities:

The Sewer Fund is operated as an Enterprise Fund, which is similar to private sector business. Enterprise Funds are expected to generate enough revenue through user and connection fees. These fees provide funding for treatment plant and collection operations, debt service funding, system improvements, repair, and maintenance of the lift stations.

There is one (1) employee assigned to the Sewer Fund which includes the Treatment Plant Operator and the Sewer Maintenance Worker. The Operator conducts chemical and biological testing to meet Department of Natural Resources regulations. Other duties and responsibilities carried out by the employees include:

Mow treat plant grounds and haul sludge.

Clean daily - bar screens, trickling filters, and basins. Basins are hosed down, as well.

The Operator and assistants must be certified to operate the treatment plant. They must be able to operate and make changes, when necessary, to operate plant properly.

File required reports periodically with the Department of Natural Resources.

Wastewater

ACCOUNT #	TYPES OF REVENUES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022Actuals	FY 2023 Budget Proposed	FY 2022/2023	
										Budget Difference	%
0200-420	Sewer Fees (Metered)	239,106.63	247,039.06	0.00	129,245.31	142,169.84	142,169.84	127,198.42	149,645.00	7,475.16	-5%
0200-426	Service Charge - Sewer	109,713.40	109,915.18	0.00	107,717.83	118,489.61	118,489.61	105,907.60	119,457.00	967.39	-1%
0200-416	Penalties	2,676.08	2,663.77	0.00	6,275.22	6,902.74	6,902.74	10,801.98	12,298.00	5,395.26	-44%
0200-425	State Sewer Connection Fee	1,157.80	1,164.00	866.84	868.80	1,011.56	1,011.56	1,193.54	1,200.00	188.44	-16%
	State Grants/Lease	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	
	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	
	Transfers In - Others	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	
	TOTAL REVENUES	352,653.91	360,782.01	866.84	244,107.16	268,573.75	268,573.75	245,101.54	282,600.00	14,026.25	15%

ACCOUNT #	TYPES OF EXPENSES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023	
										Budget Difference	%
0207-510	Salaries and Wages- Sewer	20,966.22	23,417.26	27,035.12	27,657.97	33,219.70	36,556.00	39,245.75	44,554.00	7,998.00	-18%
0207-510	Salaries and Wages- Adm.	0.00	0.00	0.00	20,960.54	20,834.63	39,787.00	23,038.98	49,290.00	9,503.00	-19%
0207-518	Employee Benefits	11,769.58	12,249.26	10,644.17	6,790.86	14,368.14	32,038.00	17,059.54	38,566.00	6,528.00	-17%
0207-520	Overtime	67.50	64.14	226.07	1,534.24	3,453.55	2,000.00	5,973.67	2,500.00	500.00	-20%
	PERSONNEL COSTS	32,803.30	35,730.66	37,905.36	56,943.61	71,876.02	110,381.00	85,317.94	134,910.00	24,529.00	-18%
0207-631	Postage	0.00	0.00	1,856.85	1,415.48	2,168.47	1,500.00	2,099.80	2,500.00	1,000.00	-40%
0207-630	Supplies and Materials	3,992.48	5,202.73	5,563.61	2,247.89	1,799.29	2,000.00	1,435.43	2,000.00	0.00	0%
0207-620	Telephone and Utilities	16,533.46	12,914.18	17,550.33	16,294.59	14,414.97	13,700.00	17,821.24	18,000.00	4,300.00	-24%
0207-660	Vehicle Expense	2,062.72	3,288.46	2,921.65	4,849.20	4,166.51	5,000.00	2,706.70	5,000.00	0.00	0%
	Insurance	2,939.52	3,583.16	2,660.20	4,115.56	0.00	0.00	0.00	0.00	0.00	
0207-635	Legal and Accounting	0.00	0.00	0.00	1,000.00	600.58	1,000.00	101.30	0.00	1,000.00	
0207-650	Travel, Meetings, and Dues	1,005.06	1,037.30	2,216.61	490.00	1,000.00	1,000.00	866.34	1,200.00	200.00	-17%
0207-662	Petroleum Products	0.00	0.00	1,837.25	2,125.48	3,967.46	4,000.00	5,064.24	6,200.00	2,200.00	-35%
0207-695	Other Expenditures	16,043.98	4,877.48	2,797.52	1,404.64	417.69	3,000.00	2,330.45	3,000.00	0.00	0%
0207-646	Chemicals	0.00	0.00	7,051.38	4,326.73	8,199.13	8,000.00	12,077.10	16,000.00	8,000.00	-50%
0207-645	Repairs and Maint-Equip	25,772.80	24,365.03	9,486.27	14,000.26	11,950.46	20,000.00	9,987.93	20,000.00	0.00	0%
0207-648	Repairs and Maint-Syst (lift stations, sewer lines, etc.)	0.00	0.00	0.00	38,516.22	49,259.07	65,000.00	28,403.73	65,000.00	0.00	0%
0207-661	Laboratory Fee	5,086.00	6,146.52	6,707.00	5,544.00	6,539.73	8,000.00	6,040.40	8,000.00	0.00	0%
	Information Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Transfer Out-Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
0207-673	State Primacy Fee	929.67	1,107.40	1,098.00	868.80	1,040.30	1,200.00	7,077.67	1,400.00	200.00	-14%
0207-669	Contractual Expense	0.00	0.00	0.00	24.00	962.50	1,200.00	61.67	1,200.00	0.00	0%
	WasteSystem Maintenance of R.O.W/Easements	0.00	0.00	0.00	0.00	0.00		0.00		0.00	
	OPERATING EXPENSES	74,365.69	62,522.26	61,746.67	97,222.85	106,486.16	134,600.00	96,074.00	149,500.00	14,900.00	-10%
0207755	CAPITAL EXPENDITURE	10,013.45	77,061.06	50,494.71	10,000.00	5,546.84	23,592.75	114,805.10	0.00	23,592.75	
	END OF YEAR BALANCE ADJ.	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	
	TOTAL EXPENSES	117,182.44	175,313.98	150,146.74	164,166.46	183,909.02	268,573.75	296,197.04	284,410.00	15,836.25	-4%

ACCOUNT #	PERSONNEL POSITIONS	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Estimated Actuals	FY 2023 Proposed Budget	FY 2022/2023 Budget Difference
	Sewer Plant Operator					1.00				-
	Line Maintenance Repairman					0.00				-
	TOTAL PERSONNEL	0.00	0.00		0.00	1.00				-

SEWER FUND

FY 2023 LINE ITEMS BUDGET DESCRIPTIONS

EXPENSES:

0207-510	Salaries and Wages	Salaries for full time positions.
0207-518	Employee Benefits	Employer contributions based on Gross Salary: F.I.C.A. 7.65%, and L.A.G.E.R.S - 18.5% of gross pay; and includes group health, vision, and life insurance.
0207-631	Postage	Mailing reports and utility bills.
0207-630	Supplies and Materials	Lab treatment chemicals, hand tools lab equipment, shop towels, cleaning supplies, uniform, and miscellaneous supplies.
0207-620	Telephone and Utilities	Monthly billing for phone, electric, natural gas, internet, lift stations.
0207-660	Vehicle Expense	Vehicle repairs and maintenance.
0207-646	Chemicals	Chemicals for sewage treatment and testing.
0207-635	Legal and Accounting	
0207-650	Travel, Meetings, and Dues	Training costs and operator certifications.
0207-662	Petroleum Products	Fuel and oil for vehicles and equipment.
0207-695	Other Expenditures	Unanticipated expenses not specifically listed..
0207-645	Repairs and Maint - Equip	Repairs and maintenance on trucks, sludge spreader, and equipment.
0207-648	Repairs and Maint - System	Sewer plant, mains, and lift stations repairs and maintenance.
0207-661	Laboratory Fee	Monthly wastewater testing.
0207-669	Contractual Expenses	
0207-755	Capital Expenses	
0207-673	State Primacy Fee	

GENERAL OBLIGATION DEBT FUND- City Hall

ACCOUNT #	TYPES OF REVENUES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
	Accrued Interest	158.16	457.45	0.00						0.00	
0300-110	Real Estate/Personal Property	73,585.69	62,544.34	62,029.44	65,118.76	67,374.23	64,818.76	87,373.35	70,000.00	2,789.32	
	TOTAL REVENUES	73,743.85	63,001.79	62,029.44	65,118.76	67,374.23	64,818.76	87,373.35	70,000.00	2,789.32	

ACCOUNT #	TYPES OF EXPENDITURES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
0208-802	G.O. Bond Payments / City Hall	43,479.48	66,418.76	67,553.13	64,818.76	64,818.76	64,818.76	65,118.76	65,118.76	300.00	
	TOTAL EXPENDITURES	43,479.48	66,418.76	67,553.13	64,818.76	64,818.76	64,818.76	65,118.76	65,118.76	300.00	
	FUND BALANCE - ENDING	30,264.37	26,847.40	21,323.71	21,323.71	4,881.24		22,254.59	4,881.24	3,089.32	

TRANSPORTATION SALES TAX FUND

Major Department Activities:

April 7, 1998 voters approved a one-half of one percent (1/2%) Transportation Sales Tax and voted again on April 8, 2003 and April 8, 2008 to continue the tax to aid in maintaining the streets, and alleys etc.

The 1/2% is deposited in a special trust fund shown as the "City Transportation Trust Fund" as required by RSMo 95.745, with disbursements made according to statutes.

Additional improvements include street and alley culverts, storm drainage, and miscellaneous gravel for alleys, patching, and concrete work.

TRANSPORTATION SALES TAX INCOME

TYPES OF REVEUES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
Transportation Sales Tax Income	101,294.35	90,121.82	100,000.00	110,309.00	125,546.99	127,325.00	120,340.21	122,170.71	5,154.29	-4%
Interest Income	169.70	192.37	100.00	286.00	177.29	163.73	150.00	150.00	13.73	-8%
TOTAL REVENUE	101,464.05	90,314.19	100,100.00	110,595.00	125,724.28	127,488.73	120,490.21	122,320.71	5,168.02	11%

TYPES OF EXPENDITURES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
Street	25,367.71	47,267.50	32,000.00	40,000.00	31,865.70	35,000.00	93,704.66	122,170.71	87,170.71	249%
TOTAL EXPENTITURES	25,367.71	47,267.50	32,000.00	40,000.00	31,865.70	35,000.00	93,704.66	122,170.71	87,170.71	249%

DEBT SERVICE FUND

A Debt Service Fund accounts for resources designated for the payment of interest and principal on long-term general obligation debt. Its primary objective is to show the source of the funds and their use in paying interest on and in retiring long-term debt.

The debt service fund is presented in detail on the following pages.

PARKS AND STORMWATER SALES TAX

TYPES OF REVENUES		FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2022 Estimated Actuals	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
	Parks/Stormwater Sales Tax Income	0.00	0.00	0.00	0.00	0.00	0.00	10,888.28	122,447.07	122,447.07	
	Interest Income	0.00	0.00	100.00	0.00	0.00	0.00	0.00	150.00	150.00	
	TOTAL REVENUE	0.00	0.00	100.00	0.00		0.00	10,888.28	122,597.07	122,597.07	

ACCOUNT #	TYPES OF EXPENDITURES	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2022 Estimated Actuals	FY 2022 Actuals	FY 2023 Budget Proposed	FY 2022/2023 Budget Difference	%
	Park Improvements	0.00	0.00	0.00	0.00		40,000.00	0.00	80,000.00	40,000.00	
	Stormwater Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL EXPENTITURES	0.00	0.00	0.00	0.00		40,000.00	0.00	80,000.00	40,000.00	

BUDGET GLOSSARY

Ad Valorem Tax	A tax based on value, such as: property tax.
Annual Budget	The budget is applicable to a single fiscal year.
Assessed Valuation	Valuations are set upon real estate or other property by government as a basis for levying taxes.
Bond	Most often, a written promise to pay a specified sum of money (called the face value or principal amount), at specified date or dates in the future, called the maturity dates, together with periodic interest at a specified rate.
Budget	A plan of financial operation by making an estimate of proposed expenditures for a given period and the proposed means of financing the expenditures.
Budgetary Control	The management of a government or enterprise in accordance with an approved budget to keep expenditures within the approved authority and limitation.
Capital Expenditures	A plan of proposed capital expenditures and the means of financing them.
Capital Improvements Plan	An expenditure plan for capital spending to be incurred each year over a fixed period of several years, setting forth each capital project, identifying the expected beginning and ending date of each project, the amount to be spent each year, and the method of financing the project.
Contingency	A budgetary reserve set aside for emergencies or unanticipated expenditures not otherwise budgeted.
Current	When applied to budgeting or accounting, this term refers to the present fiscal period.
Debt	An obligation resulting from the borrowing of money or from purchasing goods and services, such as: bonds, warrants, or notes.
Debt Service Fund	This fund establishes an account for the accumulation of resources and making payment on general long term debt principal and interest.
Depreciation	(1) Expiration in the service life of fixed assets due to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence. (2) The portion of the fixed asset cost that is charged as an expense during a particular period of time.
Double Entry	A system of bookkeeping requiring that for every entry made to the debit side of accounts, an entry must be made for an equal amount on the credit side of the accounts.
Eminent Domain	The power of a government to acquire private property for public purposes.

This process is frequently used to obtain real property that can not be purchased from owners in a voluntary manner. When the power of eminent domain is exercised, the owner is normally compensated by the government in an amount determined by the courts.

Enterprise Fund

(1) A fund established to account for operations financed and operated in a manner similar to private businesses, such as: electric, water, and sewer. In this case, the governing body intends that costs, expenses and depreciation, of providing goods and services to the general public on a continuing basis be financed or recovered by user fees.

Expenditure

Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of the net current assets, debt service, capital expenditures, and intergovernmental grants, or entitlements.

Expenses

Outflows or other using up of assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the City's ongoing major operations.

Financial Resources

Cash and other assets that, in the normal course of operations, will become cash.

Fiscal Year

A twelve month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of operations.

Fixed Assets

Long-lived tangible assets obtained or controlled as a result of past transactions, events, or circumstances. Fixed assets include: buildings, equipment, improvements other than buildings or land.

Franchise

A special privilege granted by the city, permitting the continued use of public property, such as: streets or alleys.

Full Time Equivalent (FTE)

The decimal equivalent of a position based on 2,080 hours for full time position. For example, a Laborer working 1,520 hours would be equivalent to .73 of a full time position.

Fund

A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities and attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance

The difference between fund assets and liabilities of governmental funds.

Fund Type

Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, trust and agency.

General Fund	The fund used to account for all financial resources, except those required to be accounted for in another fund.
General Obligation Bonds	When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (GO) bonds.
Grants	Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity or facility.
Impact Fees	Fees charged to developers to cover, in whole or part, the anticipated cost of improvements that will be necessary as a result of the development, such as: parks and subdivisions infrastructure.
Income	A term used in proprietary fund type accounting to represent (1) revenues or (2) the excess of revenues over expenses.
Levy	(1) To impose taxes, special assessments or service charges for the support of government activities. (2) The total amount of taxes, special assessments or service charges imposed by the government.
Liabilities	Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.
Line Item Budgeting	A budget which lists each expenditure category (salaries, fringe benefits, contractual services, etc.) separately with dollar amount budgeted for each category.
Revenue Bonds	Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.
Sales Tax	A general sales tax is levied on all businesses and persons selling merchandise in the city limits. Monies collected under authorization of this tax is for the use and benefits of the City.
Transfer From	Budget line item used to reflect transfers of financial resources into one fund from another fund.
Transfer To	Budget line item used to reflect transfers of financial resources out of one fund to another fund.

Dept	SS Number	Last Name	First Name	Position	Hourly Rate	Overtime Rate	Yearly Salary		Estimated Raise	Estimated Salary	Admin Expense divided by 4	Actual Salary Expense
Mayor	498-60-3202	Charrette	Tom	PT	\$ -	Exempt	\$ 240.00					\$240.00
Board	540-23-4264	Liechti	Ben	PT	\$ -	Exempt	\$ 240.00					\$240.00
Board	496-84-8428	Thering	Edward	PT	\$ -	Exempt	\$ 240.00					\$240.00
Board	546-55-9844	Byerly	Perry	PT	\$ -	Exempt	\$ 240.00					\$240.00
Board	235-13-6582	Brent	Thomas	PT	\$ -	Exempt	\$ 240.00					\$240.00
Board	493-84-5717	Stauffer-Baum	Jesse	PT	\$ -	Exempt	\$ 240.00					\$240.00
Board	491-92-9124	Grove	Zach	PT	\$ -	Exempt	\$ 240.00					\$240.00
Collector	494-80-3099	Limback	Christina	PT	\$ -	Exempt	\$ 1,272.00					\$1,272.00
TOTAL ELECTED OFFICIALS							\$ 2,952.00					\$2,952.00
Admin	499-92-4797	Schouten	Amy	FT	\$ 22.66	33.99	\$ 47,132.80		2%	\$ 48,075.46	\$ 12,018.86	\$ 12,018.86
Admin	486-84-8382	Burnor	Jeanette	FT	\$ 18.30	27.45	\$ 38,064.00		2%	\$ 38,825.28	\$ 9,706.32	\$ 9,706.32
							\$ 85,196.80					
TOTAL ADMINISTRATION									\$ 86,900.74	\$ 21,725.18	\$ 21,725.18	
Court	488-74-2059	West	Paula	FT	\$ 20.85	31.28	\$ 43,368.00		2%	\$ 44,235.36		\$ 44,235.36
TOTAL COURT							\$ 43,368.00			\$ 44,235.36		44,235.36
Ex Control	515-98-8834	Peterson	Scott	FT	\$ 39.62	exempt	\$ 77,400.00		0%	\$ 77,400.00	\$ 19,350.00	\$ 19,350.00
TOTAL EXECUTIVE CONTROL							\$ 77,400.00			\$ 77,400.00	\$ 19,350.00	\$ 19,350.00
Police Chief	106-70-7170	Bines	Brandon	FT	\$ 27.79	exempt	\$ 57,800.00		0%	\$ 57,800.00		57,803.20
Lieutenant	496-96-6647	VanVickle	Karl	FT	\$ 24.53	36.80	\$ 51,022.40		2%	\$ 52,042.85		52,042.85
Sargent	486-08-3294	Houston	Mitch	PT	\$ 19.34	29.01	\$ 40,227.20		2%	\$ 41,031.74	\$ 41,600.00	41,031.74
Officer	494-8-6540	Elvers	Cody	FT	\$ 18.32	27.48	\$ 38,105.60		2%	\$ 38,867.71		38,867.71
Officer	499-06-5042	Kuttenkuler	Joseph	FT	\$ 18.32	27.48	\$ 38,105.60		2%	\$ 38,867.71		38,867.71
Officer	649-20-9998	Romero	Savannah	FT	\$ 16.00	24.00	\$ 33,280.00		2%	\$ 33,945.60		33,945.60
Officer				FT	\$ 16.00	24.00	\$ 33,280.00		2%	\$ 33,945.60		33,945.60
P/T Officer	495-08-3833	Simmons	Logan	PT	\$ 18.00	27.00	\$ 9,360.00		2%	\$ 9,547.20		9,547.20
P/T Officer				PT	\$ 18.00	27.00	\$ 9,360.00		2%	\$ 9,547.20		9,547.20
P/T Officer	486-15-1973	Townsend	Clayton	PT	\$ 18.00	27.00	\$ 9,360.00		2%	\$ 9,547.20		9,547.20
Police Clerk	499-08-6652	Jenkins	Chasity	FT	\$ 12.00	18.00	\$ 24,960.00		2%	\$ 25,459.20		25,459.20
TOTAL POLICE							\$ 344,860.80			\$ 350,602.02	\$ 41,600.00	\$ 392,202.02
Street	496-96-3389	Clear	David	FT	\$ 20.21	30.32	\$ 42,036.80		2%	\$ 42,877.54		42,877.54
Street	495-56-7936	Bentley	Lloyd	PT	\$ 15.26		\$ 15,870.40			\$ -		\$ 15,870.40
TOTAL STREET							\$ 57,907.20			\$ 42,877.54	\$ -	\$ 42,877.54
Water	493-92-1995	Kearney	Jeremy	FT	\$ 24.95	37.43	\$ 51,896.00		2%	\$ 52,933.92		52,933.92
Water				FT	\$ 15.00	22.50	\$ 31,200.00		2%	\$ 31,824.00		31,200.00
							\$ 83,096.00			\$ 84,757.92		84,133.92
Admin	486-84-8382	Burnor	Jeanette	FT	\$ 18.30	27.45	\$ 9,706.32		2%	\$ 9,706.32		9,706.32
Admin	499-92-4797	Schouten	Amy	FT	\$ 22.66	33.99	\$ 12,018.86		2%	\$ 12,018.86		12,018.86

Admin	515-98-8834	Peterson	Scott	Salary	\$ 39.62	exempt	\$ 19,350.00		\$ 19,350.00		19,350.00
							\$ 41,075.18		\$ 41,075.18		41,075.18
TOTAL WATER							\$ 124,171.18		\$ 125,833.10		\$ 125,833.10
Sewer	520-33-5790	Osban	Dustin		\$ 21.00	31.50	\$ 43,680.00		2%	\$ 44,553.60	44,553.60
							\$ 43,680.00				
Admin	486-84-8382	Burnor	Jeanette	FT	\$ 18.30	27.45	\$ 9,706.32		2%	\$ 9,900.45	9,706.32
Admin	499-92-4797	Schouten	Amy	FT	\$ 22.66	33.99	\$ 12,018.86		2%	\$ 12,259.24	12,018.86
Admin	515-98-8834	Peterson	Scott	Salary	\$ 39.62	exempt	\$ 19,350.00			\$ 19,350.00	19,350.00
							\$ 41,075.18			\$ 41,509.68	41,075.18
TOTAL SEWER							\$ 84,755.18		\$ 66,713.28		\$ 85,628.78
Admin	486-84-8382	Burnor	Jeanette	FT	\$ 18.30	27.45	\$ 9,706.32		2%	\$ 9,900.45	9706.32
Admin	499-92-4797	Schouten	Amy	FT	\$ 22.66	33.99	\$ 12,018.86		2%	\$ 12,259.24	12018.86
Admin	515-98-8834	Peterson	Scott	Salary	\$ 39.62	exempt	\$ 19,350.00			\$ 19,350.00	19350
							\$ 41,075.18			\$ 41,509.68	41,509.69
TOTAL SOLID WASTE											\$41,509.69
Building Official	494-78-6508	Amsbaugh	Bart	PT	\$ 25.00	Exempt	\$ 39,000.00		2%	\$ 39,780.00	
TOTAL BUILDING OFFICIAL							\$ 39,000.00		\$ 39,780.00	\$ -	\$ 39,780.00
Fire Chief	498-56-8268	Johnson	Rick	PT	\$ 8,000.00	Exempt	\$ 8,000.00		0%	\$ 8,000.00	
TOTAL FIRE							\$ 8,000.00		\$ 8,000.00	\$ -	\$ 8,000.00

TOTAL PAYROLL \$ 739,046.36

\$801,058.67 \$ 41,075.18 \$842,133.86



