



201 North State, Knob Noster MO 65336

Phone: 660-563-2595 Fax: 660-563-5634

BOARD OF ALDERMEN TENTATIVE AGENDA

August 1, 2023 – 6:00pm

The following agenda list items and subjects that will be discussed by the Mayor, Board of Aldermen and City Staff. A period of time, not to exceed sixty (60) minutes will be allotted to residents wishing to address the Board via e-mail. Questions directed to the Board cannot always be answered immediately. Persons wishing to suggest items for the agenda should contact their Aldermen no later than three (3) business days prior to the meeting, with final determination to be made by the Mayor. Otherwise, discussion will be limited to the Mayor, Board of Aldermen and City Staff.

1. CALL TO ORDER – ROLL CALL
2. Approval of the Agenda.
3. Consent Agenda Items.
 - A. Approval of July 18, 2023, Meeting Minutes.
 - B. Approval of Liquor License Application submitted by Eugene Bentley at 506 E. McPherson St.
4. Review of the Bill List.
5. Communications: Board Members, City Staff, and Committees.
6. City Administrator's Report.
7. **Virtual Public Participation**
*To Join Meeting online: <https://zoom.us/j/92455550133?>
Or Dial: 1(312) 626-6799
Zoom Meeting ID#: 924 5555 0133 Passcode#: 481203
Public Participation, in person and wishing to address the Board of Aldermen, will have 3 minutes each. When recognized, please state your name and address. Please note: Questions directed to the Board cannot always be answered immediately.*
8. Public Hearing

OLD BUSINESS

NEW BUSINESS

9. Consider Approval of Bill No. 080123-B: An Ordinance Of The City of Knob Noster, Missouri, To Establish A Procedure To Disclose Potential Conflicts of Interest and Substantial Interests For Certain Municipal Officials and Repeal Ordinance 851.
10. Public Hearing in Consideration of Bill No. 080123A: An Ordinance Approving The Annexation of Portions of Highway 23 and DD Highway Into the City of Knob Noster, MO.
11. Consider Approval of Recommended Changes to Vacation Accrued Leave Cap for Knob Noster Employees.
12. Consider Approval of 2023 Sewer Project in An Amount Not to Exceed \$350,000 with a City Contribution Not to Exceed \$200,000.
13. Adjournment.

Posted: July 27, 2023, 5:00pm

AN ORDINANCE OF THE CITY OF KNOB NOSTER, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS AND REPEAL ORDINANCE 851

BE IT ENACTED BY THE BOARD OF ALDERMEN OF THE CITY OF KNOB NOSTER, MISSOURI AS FOLLOWS:

SECTION I Declaration of Policy. The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain, and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the city.

SECTION II Conflicts of Interest. The Mayor or any member of the Board of Aldermen, who has a substantial personal or private interest, as defined by state law, in any bill shall disclose on the records of the Board of Aldermen the nature of his/her interest and shall disqualify himself/herself from voting on any matter(s) relating to this interest.

SECTION III Disclosure Reports. Each elected official, the chief administrative officer and the general counsel shall disclose the following information by May 1 if any such transactions were engaged in during the previous calendar year.

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars (\$500.00), if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision; and
- b. The date and the identities of the parties of each transaction known to the person with a total value in excess of five hundred dollars (\$500.00), if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.
- c. The chief administrative officer shall disclose by May 1 for the previous calendar year the following information:
 - 1) The name and address of each of the employers of such person from whom income of one thousand dollars (\$1,000.00) or more was received during the year covered by the statement;
 - 2) The name and address of each sole proprietorship that he/she owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he/she was a partner of participant; the name and address of each partner of co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted by any closely held corporation or limited partnership in which the person owned ten percent (10%) or more of any class of the outstanding stock or limited partnership units; and the name of any publicly

traded corporation of limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent (2%) or more of any class of outstanding stock; limited partnership units or other equity interests;

- 3) The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

SECTION IV Filing of Reports. The reports, in the attached format, shall be filed with the city clerk and the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

SECTION V When Filed. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year;

- a. Each person appointed to office shall file the statement within the thirty (30) days of such appointment or employment;
- b. Every other person required to file a financial interest statement shall file the statement annually not later than May and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the Board of Aldermen may supplement the financial interest statement to report additional interest acquired after December 31 of the covered year until the date of filing of the financial interest statement.

SECTION VI Filing of Ordinance. The City Clerk shall send a certified copy of this ordinance to the Missouri Ethics Commission within ten (10) days of its adoption.

SECTION VII Effective Date. This Ordinance repeals Ordinance 851, shall be in full force and effect from and after the date of this passage and approval and shall remain in effect until amended or repealed by the Board of Aldermen.

Read two times, by title only, passed and approved this 1st day of August, 2023.

GARRET CARTER, Mayor

ATTEST:

AMY M. SCHOUTEN, City Clerk

CITY OF KNOB NOSTER, MISSOURI

BILL NO. 080123-A

ORDINANCE NO.

AN ORDINANCE APPROVING THE ANNEXATION OF PORTIONS OF HIGHWAY 23 AND DD HIGHWAY INTO THE CITY OF KNOB NOSTER, MISSOURI.

WHEREAS, on the 1st day of August, 2023, the Board of Aldermen of the City of Knob Noster approved a petition for annexation submitted under the provisions of Section 71.012 RSMo., requesting certain real property of **portions of Highway 23 and DD Highway** in Johnson County, Missouri, which is more particularly described in **Exhibit A**, which is incorporated herein, to be annexed into the corporate limits of the City of Knob Noster, Missouri; and

WHEREAS, certain portions of Highway 23 and DD Highway run adjacent and provide roadway access to Knob Noster State Park, and it is now the responsibility of the Knob Noster Police Department and Knob Noster Fire Department to provide service to Knob Noster State Park and its adjacent roadways; and

WHEREAS, after considering and studying said request for annexation to the City of Knob Noster, Missouri, and hearing evidence thereon, the Board of Aldermen of the City of Knob Noster, Missouri, does declare that said annexation is necessary for the reasonable and proper enforcement of the laws and ordinances of the City of Knob Noster, Missouri, and that the City of Knob Noster has the responsibility to provide emergency services to said area; and

WHEREAS, no written objections to said proposed annexation have been filed with the governing body of the City of Knob Noster within fourteen (14) days after said public hearing.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KNOB NOSTER, MISSOURI, as follows:

Section 1. That under the provisions of Section 71.012 RSMo. the Board of Aldermen of the City of Knob Noster, Missouri, hereby declares that annexation of the land hereinafter described in **Exhibit A** and incorporated herein be and is necessary for the reasonable and proper operation of police and fire services to incorporated areas of the City of Knob Noster, Missouri; that the City of Knob Noster has the ability to furnish normal municipal service to the said area within a reasonable time after said annexation becomes effective; that said area is contiguous to the existing corporate limits of the City of Knob Noster, Missouri; and should be a part of said City; said tracts being a part of Johnson County, Missouri, are more particularly described on **Exhibit A** attached hereto.

Section 2. The City Clerk is hereby ordered and directed to cause three certified copies of this ordinance to be filed with the Office of County Clerk of Johnson County, Missouri, the Office of the County Assessor of Johnson County, Missouri, and placed on record with the Johnson County Recorder of Deeds.

Section 3. The City Clerk is hereby directed to provide the notice required by statute to the Missouri Department of Revenue, including a GIS file showing the annexed area.

Section 4. This ordinance shall be in full force and effect upon final passage.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Board of Aldermen of the City of Knob Noster, Missouri this 1st day of August 2023.

Approved by the Mayor of said City this 1st day of August, 2023.

Garret Carter, Mayor

ATTEST:

Amy M. Schouten, City Clerk

EXHIBIT A

Portion of SE 23 Highway within Knob Noster city limits:

LEGAL DESCRIPTION: A STRIP OF LAND OF VARYING WIDTH BEING THE RIGHT-OF-WAY FOR STATE HIGHWAY 23 (FORMERLY 132) LOCATED IN THE WEST PART SECTION 28 AND THE EAST PART OF SECTION 29, BOTH IN TOWNSHIP 46 NORTH, RANGE 24 WEST, JOHNSON COUNTY, MISSOURI, BEING THE STRIP OF RIGHT-OF-WAY ALONG THE EAST SIDE OF KNOB NOSTER STATE PARK AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL THAT PART OF SAID RIGHT-OF-WAY FOR STATE HIGHWAY 23 (FORMERLY 132) ACROSS THE ABOVE-DESCRIBED SECTIONS BETWEEN THE NORTH LINE OF SAID SECTIONS 28 AND 29 AT APPROXIMATE STATION 48+08 ON THE NORTH END AS SHOWN ON THE RIGHT-OF-WAY PLANS FOR SAID STATE HIGHWAY 23 (FORMERLY 132) AND STATION 95+25 ON THE SOUTH END, 146.04 FEET SOUTH OF THE CENTERLINE OF ROUTE DD.

THE STRIP OF RIGHT-OF-WAY CONTAINS 20.45 ACRES MORE OR LESS AND IS SHOWN ON ATTACHED EXHIBITS A-1 THROUGH A-4

Portion of SE Highway DD within Knob Noster city limits:

LEGAL DESCRIPTION: "A STRIP OF LAND OF VARYING WIDTH BEING THE RIGHT-OF-WAY FOR STATE ROUTE DD LOCATED IN THE SOUTH PART SECTION 25 AND THE NORTH PART OF SECTION 36, BOTH IN TOWNSHIP 46 NORTH, RANGE 25 WEST, AND IN THE SOUTH PART OF SECTIONS 29 AND 30, AND IN THE NORTH PART OF SECTIONS 31 AND 32, IN TOWNSHIP 46 NORTH, RANGE 24 WEST, JOHNSON COUNTY, MISSOURI, BEING THE STRIP OF RIGHT-OF-WAY LYING WITHIN KNOB NOSTER STATE PARK AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL THAT PART OF SAID RIGHT-OF-WAY FOR STATE ROUTE DD ACROSS THE ABOVE- DESCRIBED SECTIONS BETWEEN STATION 305+85 ON THE WEST END AS SHOWN ON THE RIGHT-OF-WAY PLANS FOR SAID STATE ROUTE DD AND STATION 451+39.90 ON THE EAST END, AT THE CENTERLINE OF HIGHWAY 23 (FORMERLY HIGHWAY 132).

THE STRIP OF RIGHT-OF-WAY CONTAINS 48.6 ACRES MORE OR LESS AND IS SHOWN ON EXHIBITS A-1 THROUGH A-6.