**Minutes**

 **Knob Noster Park Board**

 **October 27, 2020**

Prior to the start of park board regular scheduled meeting Mr. Bart Amsbaugh and Mr. Jim Limback were guest of the board that were invited to be a part of a discussion with the park board about a bathroom remodeling project the park board has identified at city park and to provide their expertise on the subject. The park board had discussed upgrading/remodeling the restrooms at city park at their meeting on October 13, 2020 as one of many projects. The finance committee met on October 19, 2020 to prioritized projects for the remaining CY2020 budget. The restroom project was identified as one of three top projects to try to accomplish with the remaining funding. During the discussion of the upgrading of the restrooms items such as a changing table in each restroom, making sure the restrooms were American Disabilities Act (ADA) compliant and both restrooms layouts being identical so families could use either of them were talked about. In addition, a walkway that could be wheelchair accessible from the small parking lot to the restrooms was included in the discussion. The cost estimate is going to be formulated during the upcoming week by Bart Amsbaugh and Jim Limback and presented back to the park board. It was also discussed that because the water going to be shut off by October 31, 2020 for the season at the park restroom facilities the restroom project may need to be deferred to the next year’s budget CY2021. Getting a cost estimate at this time will allow the park board to have an estimated cost that could be included in the CY 2021 budget. No quorum was available during the discussion of the restroom facilities, park board members in attendance Joe Burnor, Trish Wilcox, Tim Storms. Also, in attendance: Mayor Adam Morton. (Park board member Zachary Grove was available only during the official meeting that started at 6:00 p.m.)

The park board meeting officially started once the restroom facility discussion concluded so our guest could leave.

The Knob Noster Park Board met on October 27, 2020 for a regular scheduled meeting.

**Call to Order:** President Storms called the meeting to order at 6:00 pm. Members present were Joe Burnor, Zachary Grove, Trisha Wilcox, and Tim Storms. Also, in attendance: Mayor Adam Morton.

**Minutes:** Minutes from meeting held on October 27, 2020 will be reviewed by park board members on November 10, 2020 and submitted for approval.

**Old Business:**

* No Applications have been received on the open park board position. Mayor Adam Morton has announced the opening and will be accept applications. A recommendation was to get a liaison from Whiteman AFB. Trisha Wilcox sent individuals emails to two squadrons on base the Civil Engineering Squadron (CES) & Maintenance Squadron (MXS), but no replies have been received to date. (Open)
* Consideration/discussion of immediate city park improvements on the open spreadsheet was briefed by Zachary Grove. The gate crossing the flood zone area was removed and parking posts put in its place, the board was asking who authorized the gate removal because it was not identified on the project spreadsheet. It appears there was some confusion concerning gates in and around the park, so this gate was removed by city employees. Another gate was identified by the park board to be installed at the entrance of the big parking lot to keep afterhours activity from happening. The park entrance gate was added to the spreadsheet. The project spreadsheet will be used to prioritize open items that can possibly be accomplished with the CY2020 funds remaining during a special park board meeting to be held on October 30, 2020. (Open)
* A question was asked who maintained and what was stored in the shed at city park during the last meeting held on October 13, 2020. The board was briefed that mowing equipment and other yard tools were stored there by the city for maintaining the grass and weeds throughout the park.
* Follow up discussion with the recreation committee was discussed about the reservation/cost of reserving the park pavilion. Joe Burnor reported no new updates at this time. (Open)
* The communications board at city park was asked about as to where this project was at and have, we heard anything from the high school. Zachary Grove said he would get an update from the high school. (Open)

No other old business.

**New Business:**

* The finance committee reported they had a meeting on October 19, 2020. The purpose of their meeting was to put together a project priority listing to present to the park board for the remaining CY2020 funds. Their discussion covered a verity of items for park improvements such as camaras placed around the park, a gate being installed at the park entrance, restroom upgrades, break away basketball rims and solar lighting in the big parking lot. The finance committee recommended the top three projects if time and costs permitted are as follows; (1) gate installed at park entrance, (2) Solar lighting in the big parking lot and (3) bathroom upgrades. The cost and feasibility of getting these recommended projects accomplished will be looked at further during the special park board meeting scheduled on October 30, 2020. Things that need to be considered will be cost, weather and approval from city council.
* The building and grounds committee as well as the finance committee will meet individually to put together and bring things to the board as to what we would like to try to accomplish in 2021 at the city park. Items such as new playground equipment, lighting around the park, camaras for security, gates at the entries of the park that may be carried over from CY2020. All committees will investigate getting grants from corporations/individuals, government, and any other areas to help defray the cost of these requirements identified. In addition, looking into to giving tax credits for donations under city guidance, directives, and laws. These discussions will help formulate budget submittal to the city council for CY2021 with costs and justifications. The recreational committee will work on the city-wide survey as to what residents would like to see their city park to look like with all ideas considered and when to conduct this survey. This committee will be continuing working on procedures for reserving the pavilion at the park and what procedures will be followed for reservations. (Open)
* CY2021 budget submittal from the park board needs to be finalized by November 30, 2020 to be submitted to the Knob Noster City Council for consideration.

 No other new business.

Motion to close meeting was made by Trisha Wilcox and seconded by Zachary Grove which was accepted by the board. Meeting adjourned at 8:30 pm. Next scheduled meeting will be October 30, 2020 at 5:30 pm. at Knob Noster City Hall.