**Minutes**

 **Knob Noster Park Board**

 **October 30, 2020**

The Knob Noster Park Board met on October 30, 2020 for a special called meeting.

**Call to Order:** President Storms called the meeting to order at 5:30 pm. Members present were Joe Burnor, Ben Liechi, Zachary Grove, Trisha Wilcox, and Tim Storms. Also, in attendance: Mr. Bart Amsbaugh.

**Minutes:** Minutes from meeting held on October 30, 2020 will be reviewed by park board members on November 10, 2020 and submitted for approval.

**Old Business:**

No old business was discussed during this special meeting.

**New Business:**

* Tim Storms briefed park board members that due to recent resignations of former park board members that two key executive positions needed to be filled to follow the park board by-laws. The positions needing filled are vice president and finance secretary. Joe Burnor was nominated as vice president and Trisha Wilcox was nominated as the financial secretary both were accepted by remaining board members to fill these positions.
* The purpose of this special meeting was the prioritization of open items from the project spreadsheet that could possibly be accomplished with the CY2020. (Open)
* Tim Storms obtained the park board remaining balance from the city. The amount was $6,752. This amount is what the board is looking to obligate prior to the end of CY2020.
* A question was asked about how the CY2020 $10k budget came about for the park board. Ben Liechi explained to the board members how the budget was allocated this year from the city council. In addition, he briefed how the city council procedures are formulated for obligating funding and the approval process that we must follow before making any commitments.
* The restroom upgrades were discussed. We were briefed that each restroom at the park was 9’ x 9’ in size. The doors currently at the city park restrooms were wide enough for ADA compliancy and the size of the restrooms are also in compliance with ADA requirements. A recommendation was made to look at the restrooms at Knob Noster State Park for how they are set up for ideas to be ADA compliancy. This project was one of the priorities accepted by the park board but due to time restraints and the water at the city park scheduled to be shut off at the end of October, that this project be moved and included in the CY2021 budget.
* The board reviewed the project spreadsheet for possibly projects that could be completed by the end of this calendar year. In addition to reviewing the spreadsheet cost were gathered up on each recommended project to stay within our remaining budget for the year. The following items and projects were discussed:

\*\*Replacing information signs at the park concerning park rules and hours $320.00

\*\*Solar lights for parking lot. $1,080.00

\*\*Pole for lights. $600

\*\*New trash cans with lids with chains attached to lids. $200.00

\*\*Gate for big parking lot entrance. $1,600.00

\*\*Walkway railing into park along sidewalk. $500.00

\*\*Breakaway basketball rims. $510.00

\*\*Padlocks for field lights on baseball field. $33.00

\*\*Direction signs coming into the city showing the way to city park with poles. $102.86

\*\*Changing tables for restrooms. $300.00

The total of the items identified above is: $5,245.86. Leaving a balance of $1,506.14.

The items will be reviewed at the next park board meeting on November 10, 2020 and if accepted a formal request with suppliers/cost with justification will be put together for city council review and approval.

* CY2021 budget was not looked at during this meeting due to time restraints. This will be done during our regular scheduled meeting on November 10, 2020.
* CY2021 budget submittal from the park board needs to be finalized by November 30, 2020 to be submitted to the Knob Noster City Council for consideration.
* The park board wanted to extend our thanks to Brad Amsbaugh for helping us with computer issues we were having during this meeting.

 No other new business.

Motion to close meeting was made by Trisha Wilcox and seconded by Joe Burnor which was accepted by the board. Meeting adjourned at 9:00 pm. Next scheduled meeting will be November 10, 2020 at 5:30 pm. at Knob Noster City Hall.