**Minutes**

**Knob Noster Park Board**

 **October 25, 2022**

The Knob Noster Park Board met on October 25, 2022.

***Call to Order:*** President Storms called the meeting to order at 6:00 pm. Member’s present were Marty Austin, Joe Burnor, Zachary Grove, Benjamin Liechti, Jennifer Palmer, Patsy Smith, and Tim Storms. Also, in attendance was Mayor Tom Charrette, City Administrator Scott Peterson, and City Inspector Bart Amsbaugh.

Park Board Members not present: Kenneth Butler.

***Minutes:*** Minutes from meeting October 11, 2022, were reviewed by the park board members. Patsy made a motion to approve the minutes. Marty seconded the motion; the park board members approved minutes.

***Public Participation:*** None.

***Old Business:***

* Current projects update at Mitch Franklin was briefed: a) - signage leading to park is still in work, b)- parking post and equipment painting needs to be done, c)-shelving for storage room needs to be purchased and installed. Items recently completed at Mitch Franklin Park: New light pole with light installed and two new electrical outlets installed.
* Fall Clean-up at Mitch Franklin Park is scheduled on November 5, 2022, from 9am-12 noon.
* Tim has contacted to AAA State of Play about the installation of the merry-go-round since a contractor like Pour and Play should have been hired to install the merry-go-round. The merry-go-round has been received and stored at Mid-American Turf. He will continue to work with them until a resolution has been reached.
* Corporal John Welch Memorial Park items. Scott said he contacted the railroad about the purchase or donation of the land and was told the railroad wasn’t interested in donating the land and it would be years before they could entertain us purchasing the land. He recommended we hold at this time on any further development of the park until we can get some additional answers on the rental agreement. We will continue the planning of the park. Joe briefed he was collecting the final bids on the flagpoles and was ready to start selling bricks. Patsy had the bid for the porta potty for the park from the same company that the KNABC uses downtown, the cost $100 a month or $1,200 a year. Ben made a motion to set up a contract with the company starting in March 2023 for a year for the porta potty, Zach seconded the motion which was passed by the board.
* New Park on the north side of the highway has grass growing, which we will need to discuss how and who is going to cut the grass in the spring/summer next year. Naming of the park was discussed, and the board is leaning towards working with the school district to come up with a plan and offer a scholarship to the winner. Fencing for the park was talked about and Zach agreed to seek some bids for fencing and bring them to the board at a future meeting. Picnic tables and benches will be set up at the park probably in the spring.
* The park board will be participating in the Trunk or Treat downtown on October 31, 2022, from 4-6pm passing out candy.

***New Business:***

* Patsy briefed the status of our remaining budget, which is $41,000. $18,624 will be used towards the 85% matching grant we received for the picnic tables and benches once final approval from the Board of Alderman is obtained.
* The restrooms remodeling at Mitch Franklin Park we are still accepting bids for this project currently. We are taking bids from contractors for the entire job or what their specialty is plumbing etc. We would like to get awarded this in November.
* Grants were briefed. One was approved for the picnic tables and benches in the amount of $18,624. A second grant in the amount of $17,000 for the ADA swings was also approved by JCBS and will be presented on November 29th to the park board. In addition, an anonymous donation to the park board was made in the amount of $5,000 to help pay for flagpoles at the memorial park. Tim briefed that we need to continue working any grants we are aware of.
* A committee was put together to gather up ideas to present to the board on our 5–10-year goals and a park board mission statement. In the meantime, Tim asked all park board members to produce ideas for our 5–10-year goals and send them to Zach.
* Patsy briefed that November 22, 2022, meeting was really close to Thanksgiving and everyone may be leaving town and recommended it be changed, the meeting was rescheduled to November 29, 2022. The December meetings were also discussed, and the board decided that since so many family activities were in December, we would not hold a meeting in December and that the next scheduled meeting will be held on January 24, 2023.
* Motion to adjourn the meeting was made by Zach and seconded by Ben. All board members were in favor. Meeting adjourned at 7:45 pm. Next scheduled meeting will be November 8, 2022, at 6:00 pm at Knob Noster City Hall.