**Minutes**

 **Knob Noster Park Board**

 **November 29, 2022**

The Knob Noster Park Board met on November 29, 2022.

***Call to Order:*** President Storms called the meeting to order at 6:00 pm. Member’s Present were Marty Austin, Joe Burnor, Zachary Grove, Benjamin Liechti, Jennifer Palmer, Patsy Smith, and Tim Storms. Also, in attendance Mayor Tom Charrette, City Administrator Scott Peterson, Melissa Frey and Naomi Aviles from The Johnson County Board of Services.

Park Board Members not present: Kenneth Butler.

***Minutes:*** Minutes from meeting November 8, 2022, were reviewed by the park board members. Zach made a motion to approve the minutes. Patsy seconded the motion; the park board members approved minutes.

***Public Participation:*** Melissa Frey and Naomi Aviles from the Johnson County Board of Services presented the Knob Noster Park Board with a check for $17,000 for a grant that the park board submitted to purchase wheelchair assessable swing sets for each of the parks in Knob Noster. Melissa thanked the park board for recognizing the need in Johnson County and said Knob Noster was the only park board within Johnson County to do this to date.

***Old Business:***

* Current projects update at Mitch Franklin Park agenda item and agenda item on bid status on restrooms at Mitch Franklin Park were combined and moved to the beginning of the meeting. Ben made a motion to combine the two agenda items in lieu of having them as two different agenda items. Jennifer seconded the motion which was passed by the board.
* Updates were covered by Tim at Mitch Franklin Park and he noted that all current in-work projects at the park would be put on hold until spring of 2023. The restrooms bids were discussed. Patsy made a motion to accept the bid from WW Plumbing to work the restrooms plumbing and upgrades only. Zach seconded the bid of over $5K. The board approved the motion which will be taken to the next city council BOA meeting the first week of December 2022.
* Tim has contacted to AAA State of Play concerning the refund of the installation money of $9,095 and was told it would be refunded in a week or so. Also, Tim briefed that Jared Goucher has asked about helping install the merry-go-round and Tim will be talking to him about it. Otherwise, the installation is on hold until spring.
* Corporal John Welch Memorial Park briefing. Ben made a motion to move this agenda items to the end of old business until Joe was able to get to the meeting, Zach seconded the motion which was passed by the members.
* New Park on the north side of the highway was discussed. Picnic tables and benches will be set up at the park probably in the spring from the grant. Plus, the road measurement into the park was talked about. Projects will be held up until spring 2023.
* John Welch Memorial Park was briefed by Joe he indicated he obtained the cost on the bricks and flagpoles which we will continue to pursue while waiting on a decision on the land from the railroad. No other updates at the Memorial Park currently.

***New Business:***

* Budget funds for the remainder of this year are around $40,000. Items we need to consider bids on at tonight’s meeting are as follows: Matching grant funds for picnic tables, benches, restroom bids, porta potty, fence repair at MFP and the John Welch Memorial Parks, edging and shelves. Tim briefed that our funds need to be obligated by the end of December. Bids the board approved bids on tonight were as follows: The matching grant for the picnic tables and benches, the bid on WW plumbing for the restrooms at Mitch Franklin Park (plumbing only), the porta potty at the Memorial Park, fence repair at the Memorial Park and the playground edging at Memorial Park and shelves at Mitch Franklin Park for the storage room. All bids will be taken to the city council meeting in December for approval by the BOA.
* Grants were briefed and Tim asked everyone to get involved into looking at all grants we can work on through the winter months.
* A committee for putting together the 5/10 year plans for the park board and mission statement are still taking any ideas and suggestions for future plans for the parks so please submit any ideas you have to the committee. One big item suggested to add at the time was hiring Allstate Engineering to get the cost for an engineer design on all three parks to help in grant writing. Ben made a motion to try to obtain an engineering study, by cost, for each park by February 14, 2023. Jennifer seconded the motion which was passed by the board.
* Motion to adjourn the meeting was made by Ben and seconded by Patsy. All board members were in favor. Meeting adjourned at 7:30 pm. Next scheduled meeting will be January 24, 2023, at 6:00 pm at Knob Noster City Hall.