**Minutes**

**Knob Noster Park Board**

**August 9, 2022**

The Knob Noster Park Board met on August 9, 2022.

***Call to Order:*** President Storms called the meeting to order at 6:00 pm. Member’s present were Kenneth Butler, Joe Burnor, Jennifer Palmer, Patsy Smith, and Tim Storms. Also, in attendance Mayor Tom Charrette and KNABC Marty Austin

Park Board Members not present: Ben Liechti, Zach Grove.

***Minutes:*** Minutes from meeting July 26, 2022, were reviewed by the park board members. Patsy made a motion to approve the minutes. Ken seconded the motion; minutes were approved by the park board members.

***Public Participation:*** Marty Austin said she had nothing.

***Old Business:***

* Current projects update at Mitch Franklin was briefed: a)-Still waiting on the additional edging that has been ordered to finish swing set, Tim Stroh is checking to see when we might expect it to be received, b)- signage leading to park is still in work, c)- video surveillance signs around park are also still in work, d)- parking post and equipment painting needs to be scheduled, e)-electrical outlets and pole, Tim will be working with Jim Stuck to see when we can get this completed.
* Water Palooza scheduled for August 13, 2022, everything is ready, and Tim has worked with Ship Shape on water slides which are set to be delivered to the park at 9am on the day of the event, hoses, tables, games are already placed at the park for the event. Jennifer said she has received donations from Western MO Medical Center, hand sanitizer, cups, then a splash pad was purchased by one of the local congressmen and a small cash donation was made which was used to purchased water squirt sticks. Patsy will be putting together Thank you cards for everyone who donated items for the event which will be mailed out upon the completion of the event.
* Tim has talked to AAA, the merry go round is now 4 weeks from being received. He also received a copy of the installation instructions for the merry go round from the vendor.
* Sports Scholarships for the different sports activities and cheerleading in the amount of $1,500 will be advertised and Tim will attend the next KNYSA board meeting on August 26, 2022, to find out how we can partner up with them for kids needing help.
* Corporal John Welch Memorial Park, Joe said he has done some measurements and discuss his ideas for the memorial area in the southwest corner of the park. There will be there will be seven flag poles need to be ordered. Six 30’ poles and one 40’ pole. Tim asks Joe to gather up the cost of the poles and said we should get them ordered soon. In addition, to the flagpoles to investigate more picnic tables and benches cost that will need to be ordered, Joe will gather up these costs so we can look at getting them ordered. Joe will get with Tim Stroh and discuss the memorial area and what his thoughts are on this area. Joe also briefed the costs of bricks to be sold to anyone wanting to purchase them that will be placed in the memorial area for those who have served with the individuals name engrave on it and he recommended a cost of $100 per brick. Joe made a motion to accept the cost per brick at $100 and Patsy seconded the motion which was passed by the members. The bricks can be advertised now so we can start taking orders, Joe requested we keep the money from brick sells separate from our budgeted money, which was agreed on by all members. Tim said he would work with Tim Stroh on the playground equipment that will be installed at the park and requested we look at a privacy fence on the west end of the park.
* New Park on the north side of the highway is still awaiting the survey to be completed, which Tim Stroh told Tim would be done close to the end of August.

Tim said he would like to have the park board meet there at the land on the north side of the highway to review it so we would have an idea what is looks like and what we are working with at one of our meetings or at a special meeting. This will need to be coordinated with Tim Stroh so he could possibly meet us there.

***New Business:***

* Patsy reported that Joe, Tim, and she had met with Scott and Amy concerning the park board budget and all came up with and agreed to the remaining budget balance for this year. The balance agreed upon was $77,671.09. Then Tim said we need to set some priorities to spend the money on things we wanted to get done this year. There were two priorities the board agreed upon and are as follows: 1)- Replacement of concrete at the pavilion/shelter at Mitch Franklin Park. 2)- The restrooms remodeled and bought into ADA compliance. Both priorities will be contracted out and hopefully get approval in the next couple of months. Priority 1 the replacement of the concrete at the pavilion, Pasty has already obtained three bids from different contractors to replace all the concrete. The three bids were looked at and one selected a bid from Shorie’s Handyman for $21,270. Joe made a motion to accept this bid from Shorie’s Handyman for $21,270 but not to exceed $24,000 and send it onto the board of alderman for approval at their next upcoming meeting on August 16, 2022. Jennifer seconded the motion which was passed by the members. Tim will give the three bids to Scott and Amy and let them know which bid was voted on by the park board members to accept. He will request it added to the agenda for the board of alderman meeting to approve at their next meeting. Then priority 2 Tim asked that we investigate and gather some bids for the restrooms and try to have them in the next two months so we can look at them and try to get one approved as soon as possible.
* Joe made a motion to add an additional agenda item to tonight’s meeting, it concerned the rental agreement for the pavilion at Mitch Franklin Park. Jennifer seconded the motion which was passed by the members. This was then added to the agenda. Joe said we needed to readdress the rental agreement at the board of alderman meeting, that was approved months ago this year that the city staff said park board didn’t have one in place. This came into question in July when an individual wanted to reserve the pavilion and Tim was called by city staff to say we didn’t have a rental agreement. Joe provided a copy of the approved rental agreement to Tim. Tom said to have it added to the board of alderman’s upcoming meeting as an awareness item so the city staff would know that there is in fact a rental agreement that was approved by the board of alderman already. Tim will get this to Scott and Amy to be added to the board of alderman agenda at their upcoming meeting on August 16, 2022.
* Tim talked to the board about a master park plan that needs to be put together that will outline goals for the park board with ideas we want to set goals to accomplish in the next 5/10-years, he said a good place to start was by using the survey that Zach put together a few months ago, Tim said he would ask Zach to forward that survey to everyone again. Tim asked everyone to give their ideas no matter what they are so we can gather them all up and discuss them in upcoming meetings so a master plan can be put together within the next few months. He said he would like these ideas presented to the master plan committee so they can look at them and start putting together a plan. Tim asked to be replaced on the master plan committee and asked Ken if he was interested in replacing him on this committee, which Ken accepted. Tim would like to review each of the committees we have since we have new members on the park board which we will discuss at upcoming meetings. Tim also ask each pard board member to think about coming up with a mission statement for the pard board that we can discuss and adopt for our board.

Motion to adjourn the meeting was made by Jennifer and seconded by Joe. All board members were in favor. Meeting adjourned at 7:45 pm.

Next scheduled meeting will be August 23, 2022, at 6:00 pm at Knob Noster City Hall.